Appendix I

Operating Procedures for the Application of Type Approval for CTRFD

Applicant

Certification Body

Examination Body

All required data has been provided

Yes

Yes

Yes

Yes

No

Reject

No

Not in compliance

No

The applicant shall resubmit the application within one month upon receipt of the rejection.

Accept the application and charge approval fee.

1. Application form for CTRFD type approval.

2. User manual or instructions in Chinese or English.

3. Technical Specifications in Chinese or English.

4. Circuit diagram or block diagram.

5. Examination report of device sample.

6. Color photos or pictures (min. 4”x6”) of the device sample

7. Applicant who is a natural persons of the country shall submit two forms of identification of the Republic of China, whereas a domestic incorporate or non-incorporate organization or foreign manufacturer shall submit the company registration certificate.

8. Other certification documents requested by the Commission.

9. A CD with electronic files itemized from 1 to 8.

No

Issuance of Type Approval Certificate

Reject

Compliance with secondary review

Apply for a secondary review within the data review period.

Data review

The applicant shall resubmit the application within two months upon receipt of the rejection.

Reject

All resubmitted data has been provided

Apply for a secondary review within the data review period.

Examination Report

Technical Testing

To-be-certified CTRFD

Appendix II

Operating Procedures for the Application of Type Approval for CTRFD

Yes

Yes

Yes

Yes

No

Reject

No

Not in compliance

No

All required data has been provided

The applicant shall resubmit the application within one month upon receipt of the rejection

Accept the application and charge approval fee

1. Application form for CTRFD DoC.

2. User manual or instructions in Chinese or English.

3. Technical Specifications in Chinese or English.

4. Circuit diagram or block diagram.

5. Examination report of device sample.

6. Color photos or pictures (min. 4”x6”) of the device sample

7. Applicant who is a natural persons of the country shall submit two forms of identification of the Republic of China, whereas a domestic incorporate or non-incorporate organization or foreign manufacturer shall submit the company registration certificate.

8. Other certification documents requested by the Commission.

9. A CD with electronic files itemized from 1 to 8.

No

Register and issue DoC certificate

Reject

Compliance with secondary review

Apply for a secondary review within the data review period.

Data review

The applicant shall resubmit the application within two months upon receipt of the rejection

Reject

All resubmitted data has been provided

Apply for a secondary review within the data review period.

Examination Report

Technical Testing

To-be-certified CTRFD

Applicant

Certification Body

Examination Body

Appendix III

Operating Procedures for the Application of Simplified DoC for CTRFD

Examination body or testing laboratories recognized by other countries according to the technical specifications that are equivalent to those of our country.

Applicant

Certification Body

Yes

Yes

Yes

Not in compliance

No

Yes

No

No

No

Preserved by the applicant; be provided whenever it is necessary.

All required data has been provided

The applicant shall resubmit the application within one month upon receipt of the rejection.

Accept the application and charge approval fee

1. Application form for simplified DoC Certificate for CTRFD.

2. User manual or instructions in Chinese or English.

3. Specifications in Chinese or English.

4. Color photos or pictures (min. 4”x6”) of the device sample

5. Applicant who is a natural persons of the country shall submit two forms of identification of the Republic of China, whereas a domestic incorporate or non-incorporate organization or foreign manufacturer shall submit the company registration certificate.

6. Other certification documents requested by the Commission.

7. A CD with electronic files itemized from 1 to 6.

No

Register and issue DoC certificate

Reject

Compliance with the secondary review

Apply for a secondary review within the data review period.

Data review

The applicant shall resubmit the application within two months upon receipt of the rejection.

Reject

All resubmitted data has been provided

Apply for a secondary review within the data review period.

Examination Report

Technical Testing

To-be-certified CTRFD

Appendix IV

Operating Procedures for the Application of Step-by-Step   
Compliance Approval for CTRFD

Applicant

National Communications Commission

All required data has been provided

No

Yes

Yes

Yes

In compliance

No

No

No

Reject

Compliance with the secondary review

Apply for a secondary review within the prescribed deadline.

The applicant shall resubmit the application within two months upon receipt of the rejection.

Reject

Within the prescribed deadline

The applicant shall make corrections within one month upon receipt of the notification of rectification.

Accept the application and charge approval fee.

1. Application form for step-by-step compliance approval for CTRFD.

2. To-be-approved CTRFD.

3. User manual or instructions in Chinese or English..

4. Technical specifications or catalogue, which shall technical standards such as the frequency and output power, in Chinese or English.

5. Identification documents for device source.

6. Applicant who is a natural persons of the country shall submit two forms of identification of the Republic of China, whereas a domestic incorporate or non-incorporate organization or foreign manufacturer shall submit the company registration certificate.

7. Other certification documents requested by the Commission.

Issuance of Approval Certificate and Label

Equipment and Information Approval or Technical Specifications Examination

Appendix V

Operating Procedures for the Application of Type   
Approval for Self-Use CTRFD

Applicant

National Communications Commission

Compliance with the secondary review

Yes

No

No

In compliance

No

Yes

Yes

No

Within the prescribed deadline

All required information has been provided

The applicant shall make corrections within one month upon receipt of the notification of rectification.

Reject

Reject

Apply for a   
secondary review within the prescribed deadline

The applicant shall resubmit the application within two months upon receipt of the rejection.

Accept the application and charge approval fee.

1. Application form for compliance approval for self-use CTRFD.

2. To-be-approved CTRFD.

3. Technical specifications or catalogue, which shall technical standards such as the frequency and output power, in Chinese or English.

4. Identification documents for device source.

5. Applicant who is a natural persons of the country shall submit two forms of identification of the Republic of China, whereas a domestic incorporate or non-incorporate organization or foreign manufacturer shall submit the company registration certificate.

Issuance of Approval Certificate and Label

Equipment and Information Approval or Technical Specifications Examination

Annex I Application Form for Type Approval for CTRFD

Date of Application: (dd/mm/yyyy)

|  |  |  |
| --- | --- | --- |
| **Applicant** | | |
| Domestic Natural Person | Name |  |
| Permanent Address |  |
| ID Number of the Republic of China |  |
| Domestic Incorporate Organization | Company (Business) Name |  |
| Office Address |  |
| VAT Number |  |
| Person in charge |  |
| Domestic Non-Incorporate Organization | Company (Business) Name |  |
| Office Address |  |
| VAT Number |  |
| Person in charge |  |
| Foreign Manufacturer | Company (Business) Name |  |
| Office Address |  |
| Registration Certificate Issuance Unit |  |
| Person in charge |  |
| **Contact Information** | | |
| Contact Person |  | |
| Address |  | |
| E-Mail |  | |
| Telephone Number |  | |
| Fax Number |  | |
| **Equipment Information** | | |
| Manufacturer |  | |
| Equipment Name |  | |
| Brand |  | |
| Model |  | |

Applicant's Company Seal: Seal and Signature of Person in Charge:

|  |  |
| --- | --- |
| Letter of Attorney (if any) | WHEREAS, the Company (I), \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of the company or person), hereby applies for an approval certificate for CTRFD and has commissioned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of the company or person) to handle all relevant affairs, including those related to the provision of missing or supplementary information , official letters and CTRFD approval certificate.  Commissioned Unit:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of the company or person)  VAT Number (or ID Number of the Republic of China):  Address of Commissioned Unit:  Please send the report (original copy), official letter and certificate to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of the company or person)    **Certified by**  Seal and Signature of the Applicant Company / Applicant: |

Attachment(s) (original copy or photocopy):

|  |  |  |
| --- | --- | --- |
| 1. | User manual or instructions in Chinese or English.……………………………………… | ( ) |
| 2. | Technical Specifications in Chinese or English..………………………………………… | ( ) |
| 3. | Circuit diagram or block diagram.……………………………………………………… | ( ) |
| 4. | Examination report of device sample.…………………………………………………… | ( ) |
| 5. | Color photos or pictures of the device sample (of six sides of the sample and its accessories). The photos or pictures shall be minimum 4” x 6”. ………………………… | ( ) |
| 6. | Applicant who is a natural persons of the country shall submit two forms of identification of the Republic of China, whereas a domestic incorporate or non-incorporate organization or foreign manufacturer shall submit the company registration certificate.………………………………………………………………………………… | ( ) |
| 7. | CD. ……………………………………………………………………………………… | ( ) |

**The applicant certifies that all statements on this form are accurate and true. If there is any mistake or false information, the applicant will be solely liable for all legal consequences without objection.**

※Documents itemized from 1 to 6 will be returned when issuing the type approval certificate.

※Domestic natural persons who apply for a secondary review shall be over 20 years old, and shall apply for it at the counter of certification body along with two forms of identification.

Applicant's Company Seal: Seal and Signature of Person in Charge:

Annex II Application Form for DoC for CTRFD

|  |
| --- |
| **This DoC shall only be signed after all documents prescribed in Article 9 of Compliance Approval Regulations on Controlled Telecommunications Radio-Frequency Devices are provided.** |

Date of Application: (dd/mm/yyyy)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Applicant** | | | | |
| Domestic Natural Person | Name |  | | |
| Permanent Address |  | | |
| ID Number of the Republic of China |  | | |
| Domestic Incorporate Organization | Company (Business) Name |  | | |
| Office Address |  | | |
| VAT Number |  | | |
| Person in charge |  | | |
| Domestic Non-Incorporate Organization | Company (Business) Name |  | | |
| Office Address |  | | |
| VAT Number |  | | |
| Person in charge |  | | |
| Foreign Manufacturer | Company (Business) Name |  | | |
| Office Address |  | | |
| Registration Certificate Issuance Unit |  | | |
| Person in charge |  | | |
| **Contact Information** | | | | |
| Contact Person |  | | | |
| Address |  | | | |
| E-Mail |  | | | |
| Telephone Number |  | | | |
| Fax Number |  | | | |
| **Equipment Information** | | | | |
| Manufacturer |  | | | |
| Equipment Name |  | | | |
| Brand |  | | Model |  |
| Transmission Power |  | | Work Frequency |  |
| Examination Body |  | | Number of Examination Report |  |

Applicant's Company Seal: Seal and Signature of Person in Charge:

|  |  |
| --- | --- |
| Letter of Attorney (if any) | WHEREAS, the Company (I), \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the company or person), hereby applies for an approval certificate for CTRFD and has commissioned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the company or person) to handle all relevant affairs, including those related to the provision of missing or supplementary information, official letters and CTRFD approval certificate.  Commissioned Unit:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of the company or person)  VAT Number (or ID Number of the Republic of China):  Address of Commissioned Unit:  Please send the report (original copy), official letter and certificate to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of the company or person)    Certified by  Seal and Signature of the Applicant Company / Applicant: |

Attachment(s) (original copy or photocopy):

|  |  |  |
| --- | --- | --- |
| 1. | User manual or instructions in Chinese or English.…………………………………… | ( ) |
| 2. | Technical Specifications in Chinese or English..……………………………………… | ( ) |
| 3. | Circuit diagram or block diagram.…………………………………………………… | ( ) |
| 4. | Examination report of device sample.………………………………………………… | ( ) |
| 5. | Color photos or pictures of the device sample (of six sides of the sample and its accessories). The photos or pictures shall be minimum 4” x 6”……………………… | ( ) |
| 6. | Applicant who is a natural persons of the country shall submit two forms of identification of the Republic of China, whereas a domestic incorporate or non-incorporate organization or foreign manufacturer shall submit the company registration certificate.……………………………………………………………………………… | ( ) |
| 7. | CD. …………………………………………………………………………………… | ( ) |

**The applicant certifies that all statements on this form are accurate and true. If there is any mistake or false information, the applicant will be solely liable for all legal consequences without objection.**

※Documents itemized from 1 to 6 have been verified and returned.

※Domestic natural persons who apply for a secondary review shall be over 20 years old, and shall apply for it at the counter of certification body with along with two forms of identification.

Applicant's Company Seal: Seal and Signature of Person in Charge:

Annex III. Application Form for Simplified DoC for CTRFD

|  |
| --- |
| **This simplified DoC shall only be signed after all documents prescribed in Article 10 of Compliance Approval Regulations on Controlled Telecommunications Radio-Frequency Devices are provided** |

Date of Application: (dd/mm/yyyy)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Applicant** | | | | |
| Domestic Natural Person | Name |  | | |
| Permanent Address |  | | |
| ID Number of the Republic of China |  | | |
| Domestic Incorporate Organization | Company (Business) Name |  | | |
| Office Address |  | | |
| VAT Number |  | | |
| Person in charge |  | | |
| Domestic Non-Incorporate Organization | Company (Business) Name |  | | |
| Office Address |  | | |
| VAT Number |  | | |
| Person in charge |  | | |
| Foreign Manufacturer | Company (Business) Name |  | | |
| Office Address |  | | |
| Registration Certificate Issuance Unit |  | | |
| Person in charge |  | | |
| **Contact Information** | | | | |
| Contact Person |  | | | |
| Address |  | | | |
| E-Mail |  | | | |
| Telephone Number |  | | | |
| Fax Number |  | | | |
| **Equipment Information** | | | | |
| Manufacturer |  | | | |
| Equipment Name |  | | | |
| Brand |  | | Model |  |
| Transmission Power |  | | Work Frequency |  |
| Testing Laboratory |  | | Test Report Number |  |

Applicant's Company Seal: Seal and Signature of Person in Charge:

|  |  |
| --- | --- |
| Letter of Attorney (if any) | WHEREAS, the Company (I), \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the company or person), hereby applies for an approval certificate for CTRFD and has commissioned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the company or person) to handle all relevant affairs, including those related to the provision of missing or supplementary information, official letters and CTRFD approval certificate.  Commissioned Unit:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of the company or person)  VAT Number (or ID Number of the Republic of China):  Address of Commissioned Unit:  Please send the report (original copy), official letter and certificate to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of the company or person)    Certified by  Seal and Signature of the Applicant Company / Applicant: |

Attachment(s)（original copy or photocopy):

|  |  |  |
| --- | --- | --- |
| 1. | User manual or instructions in Chinese or English.…………………………………… | ( ) |
| 2. | Technical Specifications in Chinese or English..……………………………………… | ( ) |
| 3. | Color photos or pictures of the device sample (of six sides of the sample and its accessories). The photos or pictures shall be minimum 4” x 6”.……………………… | ( ) |
| 4. | Applicant who is a natural persons of the country shall submit two forms of identification of the Republic of China, whereas a domestic incorporate or non-incorporate organization or foreign manufacturer shall submit the company registration certificate.……………………………………………………………………………… | ( ) |
| 5. | CD. …………………………………………………………………………………… | ( ) |

**he applicant certifies that all statements on this form are accurate and true. If there is any mistake or false information, the applicant will be solely liable for all legal consequences without objection.**

※Documents itemized from 1 to 4 have been verified and returned.

※Domestic natural persons who apply for a secondary review shall be over 20 years old, and shall apply for it at the counter of certification body along with two forms of identification.

Applicant's Company Seal: Seal and Signature of Person in Charge:

Annex IV. Application Form for Step-by-Step Compliance Approval for CTRFD

Date of Application: (dd/mm/yyyy)

|  |  |  |
| --- | --- | --- |
| **Applicant** | | |
| Domestic Natural Person | Name |  |
| Permanent Address |  |
| ID Number of the Republic of China |  |
| Domestic Incorporate Organization | Company (Business) Name |  |
| Office Address |  |
| VAT Number |  |
| Person in charge |  |
| Domestic Non-Incorporate Organization | Company (Business) Name |  |
| Office Address |  |
| VAT Number |  |
| Person in charge |  |
| Foreign Manufacturer | Company (Business) Name |  |
| Office Address |  |
| Registration Certificate Issuance Unit |  |
| Person in charge |  |
| **Contact Information** | | |
| Contact Person |  | |
| Address |  | |
| E-Mail |  | |
| Telephone Number |  | |
| Fax Number |  | |
| **Equipment Information** | | |
| Manufacturer |  | |
| Equipment Name |  | |
| Brand |  | |
| Model Number |  | |
| Equipment Serial Number |  | |

Applicant's Company Seal: Seal and Signature of Person in Charge:

|  |  |
| --- | --- |
| Letter of Attorney (if any) | WHEREAS, the Company (I), \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the company or person), hereby applies for an approval certificate for CTRFD and has commissioned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the company or person) to handle all relevant affairs, including those related to the provision of missing or supplementary information, official letters and CTRFD approval certificate.  Commissioned Unit:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of the company or person)  VAT Number (or ID Number of the Republic of China):  Address of Commissioned Unit:  Please send the report (original copy), official letter and certificate to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of the company or person)    Certified by  Seal and Signature of the Applicant Company / Applicant: |

Attached equipment and documents (original copy or photocopy):

|  |  |  |
| --- | --- | --- |
| 1. | To-be-approved CTRFD.……………………………………………………………… | ( ) |
| 2. | User manual or instructions in Chinese or English.…………………………………… | ( ) |
| 3. | Technical specifications or catalogue, which shall technical standards such as the frequency and output power, in Chinese or English. …………………………………… | ( ) |
| 4. | Identification documents for device source.…………………………………………… | ( ) |
| 5. | Applicant who is a natural persons of the country shall submit two forms of identification of the Republic of China, whereas a domestic incorporate or non-incorporate organization or foreign manufacturer shall submit the company registration certificate.……………………………………………………………………………… | ( ) |

**The applicant certifies that all statements on this form are accurate and true. If there is any mistake or false information, the applicant will be solely liable for all legal consequences without objection.**

※Equipment itemized in 1 has been verified / tested and returned.。

※Domestic natural persons who apply for a secondary review shall be over 20 years old, and shall apply for it at the counter of certification body along with two forms of identification.

Applicant's Company Seal: Seal and Signature of Person in Charge:

Annex V. Application Form for the Approval for Self-Use CTRFD

Date of Application: (dd/mm/yyyy)

|  |  |  |
| --- | --- | --- |
| **Applicant** | | |
| Natural Person | Name |  |
| Permanent Address |  |
| ID Number of the Republic of China or Passport Number |  |
| Incorporate Organization | Company (Business) Name |  |
| Office Address |  |
| VAT Number |  |
| Person in charge |  |
| Non-Incorporate Organization | Company (Business) Name |  |
| Office Address |  |
| Registration Certificate Issuance Unit |  |
| Person in charge |  |
| **Contact Information** | | |
| Contact Person |  | |
| Address |  | |
| E-Mail |  | |
| Telephone Number |  | |
| Fax Number |  | |
| **Equipment Information** | | |
| Manufacturer |  | |
| Equipment Name |  | |
| Brand |  | |
| Model Number |  | |
| Equipment Serial Number |  | |

Applicant's Company Seal: Seal and Signature of Person in Charge:

|  |  |
| --- | --- |
| Letter of Attorney (if any) | WHEREAS, the Company (I), \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the company or person), hereby applies for an approval certificate for CTRFD and has commissioned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the company or person) to handle all relevant affairs, including those related to the provision of missing or supplementary information, official letters and CTRFD approval certificate.  Commissioned Unit:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of the company or person)  VAT Number (or ID Number of the Republic of China or Passport Number):  Address of Commissioned Unit:  Please send the report (original copy), official letter and certificate to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of the company or person)    Certified by  Seal and Signature of the Applicant Company / Applicant: |

Attached equipment and documents (original copy or photocopy):

|  |  |  |
| --- | --- | --- |
| 1. | To-be-approved CTRFD.……………………………………………………………… | ( ) |
| 2. | Technical specifications or catalogue, which shall technical standards such as the frequency and output power, in Chinese or English.…………………………………… | ( ) |
| 3. | Identification documents for device source.…………………………………………… | ( ) |
| 4. | Applicant who is a natural persons of the country shall submit two forms of identification of the Republic of China, whereas a domestic incorporate or non-incorporate organization or foreign manufacturer shall submit the company registration certificate. ……………………………………………………………………………… | ( ) |

**The applicant certifies that all statements on this form are accurate and true. If there is any mistake or false information, the applicant will be solely liable for all legal consequences without objection.**

※Equipment itemized in 1 has been verified / tested and returned.。

※Natural persons who apply for the approval certificate shall apply for it at certification body's counter along with two forms of identification.

Applicant's Seal and Signature:

…………………………………………………………………………………………………………

(The following fields will be filled in by the Commission)

|  |  |  |  |
| --- | --- | --- | --- |
| Columns of Review (to be filled in by the handling unit) | | | |
| Approval Results:  1. Pass, the approval certificate and label (AAxxYYyyyZS) for self-use CTRFD are hereby issued.  2. The prerequisite document(s) is missing or incomplete (list the missing / required document). The applicant shall submit the document(s) within a month. Those who fail to do so or the document remains incomplete after the submission will be rejected.  3. Disqualified (list reasons for disqualification). The applicant shall make correction within two months and apply for a secondary review. | | | |
| Undertaken by | Approved by | Direct Supervisor | Department Head |
|  |  |  |  |

Annex VI. Application Form for the renewal (reissue) of Approval Certificate for CTRFD.

Date of Application: (dd/mm/yyyy)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Applicant** | | | | |
| Natural Person | Name |  | | |
| Permanent Address |  | | |
| ID Number of the Republic of China or Passport Number |  | | |
| Incorporate Organization | Company (Business) Name |  | | |
| Office Address |  | | |
| VAT Number |  | | |
| Person in charge |  | | |
| Non-Incorporate Organization | Company (Business) Name |  | | |
| Office Address |  | | |
| Registration Certificate Issuance Unit |  | | |
| Person in charge |  | | |
| **Contact Information** | | | | |
| Contact Person |  | | | |
| Address |  | | | |
| E-Mail |  | | | |
| Telephone Number |  | | Fax Number |  |
| **Equipment Information** | | | | |
| Manufacturer |  | | | |
| Equipment Name |  | | | |
| Brand |  | | Model |  |
| **Approval Details** | | | | |
| Approval Type |  Type Approval   DoC   Simplified DoC | |  Step-by-step compliance approval   Approval for self-use CTRFD | |
| Approval or DoC label |  | | | |

Applicant's Company Seal: Seal and Signature of Person in Charge:

|  |  |  |  |
| --- | --- | --- | --- |
| **Application Details** | | | |
| Loss or damage of approval certificate. | | | |
| Amendments to descriptions of approval certificate. | | Change or creation to the manufacturer. | |
| Change to the applicant's name or address. | |
| The applicant reports corporate merger or division to the central competent authority, and the central competent authority agrees that the surviving or newly incorporated company is eligible to use the original approval certificate. | |
| Descriptions of Amendment(s): | |
| **Attachment(s)** | | | |
| Loss or damage of approval certificate. | | | Application form for certificate renewal (reissue)……………… ( ) |
| Change or creation to the manufacturer. | | | Application form for certificate renewal (reissue)……………… ( )  Device production outsourcing documents, and DoC that complies with technical specifications.…………………………………… ( ) |
| Change to the applicant's name or address. | | | Application form for certificate renewal (reissue)……………… ( )  Applicant who is a natural person shall provide personal identifications (two forms of identification), whereas a incorporate or non-incorporate organization shall submit company registration certificate. ………………………………………………………( ) |
| The applicant reports corporate merger or division to the central competent authority, and the central competent authority agrees that the surviving or newly incorporated company is eligible to use the original approval certificate. | | | Application form for certificate renewal (reissue)……………… ( )  Company or business registration certificate / document……… ( )  Competent authority's letter of consent………………………… ( ) |
| **Letter of Attorney (if any)** | WHEREAS, the Company (I), \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of the company or person), hereby applies for an approval certificate for CTRFD and has commissioned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of the company or person) to handle all relevant affairs, including those related to the provision of missing or supplementary information , official letters and CTRFD approval certificate.  Commissioned Unit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of the company or person)  VAT Number (or ID Number of the Republic of China or Passport Number):  Address of Commissioned Unit:  Please send the report (original copy), official letter and certificate to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of the company or person)  **Certified by**  Seal and Signature of the Applicant Company / Applicant: | | |

**The applicant certifies that all statements on this form are accurate and true. If there is any mistake or false information, the applicant will be solely liable for all legal consequences without objection.**

※Applications for renewal (reissue) of type approval certificate shall be submitted to the certification body at its counters; applicant who is a natural persons shall provide two forms of identification, whereas a incorporate or non-incorporate organization shall submit the company registration certificate.

Applicant's Company Seal: Seal and Signature of Person in Charge:

Annex VII. CTRFD Type Approval Certificate

Name of Certification Body

CTRFD Type Approval Certificate

1. Applicant:

2. Address:

3. Manufacturer:

4. Device Name:

5. Brand Name:

6. Model Number:

7. Transmission Power (Intensity of Electric Field):

8.Work Frequency：

Stamp(s) of Certification Body

9. Approval Date： (dd/mm/yyyy)



CCXXxxYYyyyZzW

10. Approval Label:：

11. Warning or Label Requirement(s):

12. Special Remarks:

Descriptions:

1. The Company's (Center's) simplified type approval certificate is issued by a certification body commissioned by the National Communications Commission (Certificate Number: OOO; Address of Certification Body: OOOOOO; Telephone: OOO).

2. Please produce above label, and affix or emboss the label on a noticeable part of the body of CTRFD before the public display or sale.

3. The production, import, sale and use of the equipment shall comply with provisions of Telecommunications Act.

Remarks:

Annex VIII. DoC Certificate for CTRFD

Name of Certification Body

DoC Certificate for CTRFD

1. Applicant:

2. Address:

3. Manufacturer:

4. Device Name:

5. Brand Name:

6. Model Number:

7. Transmission Power (Intensity of Electric Field):

8. Work Frequency:

9. Name of the Examination Body:

Stamp(s) of Certification Body

10. Number of Examination Report:

11. Date of Register： (dd/mm/yyyy)

12. DoC Certificate Label:



CCXXxxYYyyyZzW

13. Warning or Label Requirement(s)

14. Special Remarks:

Descriptions:

1. The Company's (Center's) DoC certificate is issued by a certification body commissioned by the National Communications Commission (Certificate Number: OOO; Address of Certification Body: OOOOOO; Telephone: OOO

2. Please produce above label, and affix or emboss the label on a noticeable part of the body of CTRFD before the public display or sale.

3. The production, import, sale and use of the equipment shall comply with provisions of Telecommunications Act.

Remarks:

Annex IX. Simplified DoC Certificate for CTRFD

Name of Certification Body

Simplified DoC Certificate for CTRFD

1. Applicant:

2. Address:

3. Manufacturer:

4. Device Name:

5. Brand Name:

6. Model Number:

7. Transmission Power (Intensity of Electric Field):

Stamp(s) of Certification Body

8. Work Frequency:

11. Date of Register： (dd/mm/yyyy)



CCXXxxYYyyyZzW

10. DoC Certificate Label:

11. Warning or Label Requirement(s)

12. Special Remarks:

Descriptions:

1. The Company's (Center's) simplified DoC certificate is issued by a certification body commissioned by the National Communications Commission (Certificate Number: OOO; Address of Certification Body: OOOOOO; Telephone: OOO).

2. Please produce above label, and affix or emboss the label on a noticeable part of the body of CTRFD before the public display or sale.

3. The production, import, sale and use of the equipment shall comply with provisions of Telecommunications Act.

Remarks: