**Attachment 1 Application process for Type Approval of Controlled Telecommunications Radio-Frequency Devices**

Applicant

Device to be approved

Testing body

Certification body

Technical test

Test report

1. Application form for type approval certificate for controlled telecommunication radio-frequency device;

2. User’s manual or instructions in traditional Chinese or English;

3. Specifications in traditional Chinese or English;

4. Circuit diagram or circuit block diagram;

5. Test report for device sample;

6. 4x6” color photographs of device sample, external power supply and accessories with scale; the manufacturer and model number shall be clearly visible; the photographs shall show all six (6) sides of the device;

7. 4x6” color photographs of the interior of device sample and circuit board with scale, at least showing two (2) sides; the main components on the circuit board shall be clearly identifiable;

8. Document of personal identification shall be provided for applicants of domestic natural person and document of proof of establishment for domestic juristic persons, non-juristic person groups or foreign manufacturers;

9. Other material(s) required by the competent authority for the purpose of review;

10. Electronic file(s), including the materials mentioned in Subparagraphs 1 through 9.

Case received with required payment

Applicant receives corrective action notice and undertakes correction within deadline.

Application rejected

Applicant receives failure notice and applies for secondary review within two months.

Apply for secondary review by deadline

Application rejected

Secondary review passes

Type approval certificate issued

No

No

No

Yes

Yes

No

Yes

No

Not conforming

Conforms

All materials complete?

Application complete

Correct by deadline

Package review

**Attachment 2 Application for Declaration of Compliance for Controlled Telecommunications Radio-Frequency Device**

Applicant

Device to be approved

Testing body

Certification body

Technical test

Test report

1. Application form for declaration of compliance for controlled telecommunication radio-frequency device;

2. User’s manual or instructions in traditional Chinese or English;

3. Specifications, catalogue or other document of proof in traditional Chinese or English;

4. Circuit diagram or circuit block diagram;

5. Test report for device sample;

6. 4”x6” color photographs of device sample, external power supply and accessories with scale; the manufacturer and model number shall be clearly visible; the photographs shall show all six (6) sides of the device;

7. 4”x6” color photographs of inside of device sample and circuit board with scale, at least showing two (2) sides; the main components on the circuit board shall clearly identifiable;

8. The personal identification document shall be provided for applicants of domestic natural person and document of proof of establishment for domestic juristic persons, non-juristic person groups or foreign manufacturers;

9. Other material(s) required by the competent authority for the purpose of review;

10. Electronic file(s), including the materials mentioned in Subparagraphs 1 through 9.

Case received with required payment

Applicant receives correction notice and corrects the package in a month.

Application rejected

Applicant receives failure notice and applies for secondary review within two months.

Apply for secondary review within deadline

Application rejected

Secondary review passes?

Registration and issuing of declaration of compliance certificate

No

No

No

Yes

Yes

No

Yes

No

Not conforming

Conforms

All materials complete

Application package complete

Correct by deadline

Package review

**Attachment 3 Application for Simplified Declaration of Compliance for Controlled Telecommunications Radio-Frequency Device**

Applicant

Device to be approved

Certification body

Technical test

Inspection or test report

1. Application form for simplified declaration of compliance for controlled telecommunication radio-frequency device;

2. User’s manual or instructions in traditional Chinese or English;

3. Specifications, catalogue or other document of proof in traditional Chinese or English;

4. 4”x6” color photographs of device sample, external power supply and accessories with scale; the manufacturer and model number shall be clearly visible; the photographs shall show all six (6) sides of the device;

5. 4”x6” color photographs of interior of device sample and circuit board with scale, at least showing two (2) sides; the main components on the circuit board shall clearly identifiable;

6. Document of personal identification shall be provided for applicants of domestic natural person and document of proof of establishment for domestic juristic persons, non-juristic person groups or foreign manufacturers;

7. Other material(s) required by the competent authority for the purpose of review;

8. Electronic file(s), including the materials mentioned in Subparagraphs 1 through 7.

Case received with required payment

Applicant receives correction notice and undertakes correction within one month

Application rejected

Applicant receives failure notice and applies for secondary review within two months.

Apply for secondary review by deadline

Application rejected

Secondary review passes

Registration and issuing of simplified declaration of compliance certificate

No

No

No

Yes

Yes

No

Yes

No

Not conforming

Conforms

All materials complete齊全

Application package complete

Correct by deadline

Package review

Testing body or a nationally accredited test laboratory

Kept by applicant and provided on request

**Attachment 4 Application for Step-by-Step Compliance Approval for Controlled Telecommunications Radio-Frequency Device**

Applicant

Case received with required payment

1. The controlled telecommunications radio-frequency device to be approved;

2. Application form for Step-by-Step Compliance Approval for controlled telecommunications radio-frequency device

3. User’s manual or instructions in traditional Chinese or English;

4. Specifications in traditional Chinese or English; technical specifications, such as frequency and power output, shall be included;

5. Document(s) proving the source of the device;

6. Document of identification document shall be provided for applicants of domestic natural person and document of proof of establishment for domestic juristic persons, non-juristic person groups or foreign manufacturers;

7. Other material(s) required by the competent authority for the purpose of review;

8. Electronic file(s), including materials mentioned in Subparagraphs 2 through 7.

Applicant receives correction notice and undertakes correction within a month.

Secondary review passes

Issue controlled telecommunications radio-frequency device type approval certificate

No

No

Yes

No

No

Conforms

Correct by deadline

Application package complete

Competent authority

Device and material review and technical specification test

Application rejected

Yes

Applicant receives failure notice and applies for secondary review within two months

Apply for secondary review by deadline

Application rejected

Yes

**Attachment 5** **Application for Compliance Approval for Controlled Telecommunications Radio-Frequency Device for Private Use**

Applicant

Case received with required payment

1. The controlled telecommunications radio-frequency device to be approved;

2. Application form for compliance approval for controlled telecommunications radio-frequency device for private use

3. Specifications in traditional Chinese or English; technical specifications, such as frequency and power output, shall be included;

4. Document(s) proving the source of the device;

5. Document of personal identification shall be provided for applicants of domestic natural person and document of proof of establishment for juristic persons or non-juristic person groups;

6. Electronic file(s), including materials mentioned in Subparagraphs 2 through 5.

Applicant receives correction notice and undertakes correction within a month.

Secondary review passes

Issue controlled telecommunications radio-frequency device type approval certificate

No

No

Yes

No

No

Conforms

Correct by deadline

Application package complete

Competent authority

Device and material review and technical specification test

Application rejected

Yes

Applicant receives failure notice and applies for secondary review within two months

Apply for secondary review by deadline

Application rejected

Yes

**Attachment 6**

**Process to Authorize the Use of Type Approval Label or   
Declaration of Compliance Label by Others**

He who has granted the approval certificate

Case received

1. Document of authorization agreement;

2. Photocopy of type approval certificate or declaration of compliance for the controlled telecommunications radio-frequency device;

3. Document proving the establishment or identification of the authorized

Applicant receives correction notice and undertakes correction within deadline

No

No

Yes

Correct by deadline

Application package complete

Certification body

Application rejected

Yes

Delegate an original certification body for registration

Register authorization information at the website specified by the competent authority

Yes

No

Register authorization information at the website specified by the competent authority

**Attachment 7 Type Approval Label or Declaration of Compliance Label – Sample**

1. Type approval, declaration of compliance or simplified declaration of compliance

(1) Regular type:

Check code

Review method:

T: type approval; C: declaration of compliance; E: simplified declaration of compliance

Family product:

0: non-family product of type approval;

1-9 or A-Z: family product of type approval

Serial number: increment from 001~999 to AAA~ZZZ every year

Equipment type:

LP: Low-power RF device;

Y1: Complete RF module (component);

Y2: Restricted RF module (component).

Year:

19 for 2019, 20 for 2020, and so on.

Certification body code:

AA: National Communications Commission

AB: Electronics Testing Center, Taiwan

…

CC: Permanent code used to distinguish from imported devices types.



CC XX xx YY yyy Z z W

(2) Radio-frequency equipment for mobile communications base stations, Repeater, Micro Base Station:



**Type Approval Label – Competent Authority**

Device name:

Applicant:

Manufacturer:

Brand:

Model:

Emission power (electric field strength):

Working frequency:

Approval label: XX xx YY yy ZZZ - z

Family product:

0: non-family product of type approval;

1-9 or A-Z: family product of type approval

Serial number: increment from 001~999 to AAA~ZZZ every year

Equipment type:

3G: WCDMA base station RF equipment;

4G: LTE base station RF equipment;

5G: NR base station RF equipment.

Year:

19 for 2019, 20 for 2020, and so on.

Certification body code:

AH: Dekra Testing and Certification Co., Ltd.

AJ: Telecom Technology Center

…

MP：Permanent code standing for mobile communication base station RF equipment or repeater.

LM : Permanent code standing for micro base station RF equipment.

(3) Amateur Radio-Frequency Equipment:

**Class ○ Amateur Radio-Frequency Equipment**

Applicant:

Manufacturer:

Brand:

Model:

Approval label: XX xx YY yy Z zz V v W

Those who operate an amateur radio shall pass the test stipulated by the competent authority and acquire an amateur radio operator license prior to applying for the establishment and operation of an amateur radio station.

Check code

Review method:

T: type approval;

C: declaration of compliance;

Class of amateur RF machine:

1 for Class 1 amateur RF machine;

2 for Class 2 amateur RF machine;

3 for Class 3 amateur RF machine;

Serial number: increment from 01~99 to AA~ZZ every year

Family product : increment from 1~9 to A~Z

AR: Permanent code for amateur RF machine

Year:

19 for 2019, 20 for 2020, and so on.

Certification body code:

AA: National Communications Commission

CC: Permanent code used to distinguish from imported devices types.

Note:



Frequency of use:

Date of approval:

2. Step-by-step approval or private use approval



XX xx YY yyy Z z

Review method:

P: Step-by-step approval; S: Private use approval

Authority of issuance:

N: Dept. of Frequency and Resources, NCC

C: Dept. of Central Region Affairs, NCC

S: Dept. of Southern Region Affairs, NCC

E: Dept. of Northern Region Affairs, NCC

Serial number: increment from 001~999 to AAA~ZZZ

Equipment type:

LP: Low-power RF device;

MP: Mobile communication base station RF equipment or repeater.;

AR: Amateur RF machine.

LM: Micro base station RF equipment

Year:

19 for 2019, 20 for 2020, and so on.

Certification body code:

AA: National Communications Commission

**Table 1** **Application Form for Type Approval of Controlled Telecommunications Radio-Frequency Device**

Date:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Applicant** | | | | |
| □Domestic natural person | Name |  | | |
| Residence address |  | | |
| Personal ID no. |  | | |
| □Domestic juristic person | Company / business name |  | | |
| Business address |  | | |
| Uniform invoice no. |  | | |
| Person in charge or authorized manager |  | □National | Personal ID no.: |
| □Non-national | Nationality: |
| Passport no.: |
| □Domestic non-juristic person group | Company / business name |  | | |
| Business address |  | | |
| Establishment certificate issued by: |  | | |
| Person in charge or authorized manager |  | □National | Personal ID no.: |
| □Non-national | Nationality: |
| Passport no.: |
| □Foreign manufacturer | Company / business name |  | | |
| Address of business location |  | | |
| Person in charge or authorized manager |  | □National | Personal ID no.: |
| □Non-national | Nationality: |
| Passport no.: |
| **Contact information** | | | | |
| Contact person |  | | | |
| Address |  | | | |
| Email |  | | | |
| Tel. no. |  | | | |
| Fax no. |  | | | |
| **Device information** | | | | |
| Manufacturer |  | | | |
| Device name |  | | | |
| Brand |  | | | |
| Model no. |  | | | |

Signature of person in charge or authorized manager:

(Company seal or agency seal is required for juristic persons)

|  |  |
| --- | --- |
| * **Letter of delegation**   **(not needed if no delegation))** | I, (company/business/person) that is applying for type approval certificate for controlled telecommunications RF device, hereby delegates (company/business/person) to handle all matters regarding the application, including correction of mistakes, official correspondences and the type approval certificate for controlled telecommunications RF device.  The delegated (company/business/person):  Uniform invoice no. (or personal ID no.):  Address of the delegated:  Please send the official copy of report, official letter and certificate to (company/business/person)： |

**Documents to be provided:**

|  |  |  |
| --- | --- | --- |
| 1. | User’s manual or instructions in traditional Chinese or English……………………………………………… | ( ) |
| 2. | Specifications in traditional Chinese or English……………………………………………………………… | ( ) |
| 3. | Circuit diagram or circuit block diagram……………………………………………………………………… | ( ) |
| 4. | Test report for device sample………………………………………………………………………………… | ( ) |
| 5. | 4x6” color photographs of device sample, external power supply and accessories with scale; the manufacturer and model number shall be clearly visible; the photographs shall show all six (6) sides of the device ………………………………………………………………………………………………………… | ( ) |
| 6. | 4”x6” color photographs of interior of device sample and circuit board with scale, at least showing two (2) sides; the main components on the circuit board shall clearly identifiable…………………………………… | ( ) |
| 7. | Document of personal identification shall be provided for applicants of domestic natural person and document of proof of establishment for domestic juristic persons, non-juristic person groups or foreign manufacturers………………………………………………………………………………………………… | ( ) |
| 8. | Other material(s) required by the competent authority for the purpose of review…………………………… | ( ) |
| 9. | Electronic file(s), including the materials mentioned in Subparagraphs 1 through 8………………………… | ( ) |

**The applicant hereby declares that the information provided above is true and agrees to be subject to all legal liability without objection should the information provided above contain any incorrect or false content.**

※The Application Form for Type Approval of Controlled Telecommunications Radio-Frequency Device and the documents mentioned above in Subparagraphs 1 through 8 will be returned on issuing the type approval certificate.

※For the application for type approval proposed by a domestic natural person, the applicant shall be 18 years old or older and submit the application at the certification body with the personal ID presented.

※For those who have granted the type approval certificate, the certificate may be withdrawn by the original certification body for the violation of Paragraphs 2 and 3, Article 22 of the Regulations Governing Compliance Approval for Controlled Telecommunications Radio-Frequency Devices.

Signature of person in charge or authorized manager:

(Company seal or agency seal is required for juristic persons)

**Table 2** **Application Form for Declaration of Compliance for Controlled Telecommunication Radio-Frequency Device**

Date:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Applicant** | | | | | | |
| □Domestic natural person | Name |  | | | | |
| Residence address |  | | | | |
| Personal ID no. |  | | | | |
| □Domestic juristic person | Company / business name |  | | | | |
| Business address |  | | | | |
| Uniform invoice no. |  | | | | |
| Person in charge or authorized manager |  | | □National | Personal ID no.: | |
| □Non-national | Nationality: | |
| Passport no.: | |
| □Domestic non-juristic person group | Company / business name |  | | | | |
| Business address |  | | | | |
| Establishment certificate issued by: |  | | | | |
| Person in charge or authorized manager |  | | □National | Personal ID no.: | |
| □Non-national | Nationality: | |
| Passport no.: | |
| □Foreign manufacturer | Company / business name |  | | | | |
| Business address |  | | | | |
| Person in charge or authorized manager |  | | □National | Personal ID no.: | |
| □Non-national | Nationality: | |
| Passport no.: | |
| **Contact information** | | | | | | |
| Contact person |  | | | | | |
| Address |  | | | | | |
| Email |  | | | | | |
| Tel. no. |  | | | | | |
| Fax no. |  | | | | | |
| **Device name** | | | | | | |
| Manufacturer |  | | Device name | | |  |
| Brand |  | | Model no. | | |  |
| Emission power |  | | Working frequency | | |  |
| Testing body name |  | | Test report no. | | |  |

Signature of person in charge or authorized manager:

(Company seal or agency seal is required for juristic persons)

|  |  |
| --- | --- |
| * **Letter of delegation**   **(not needed if no delegation))** | I, (company/business/person) that is applying for type approval certificate for controlled telecommunications RF device, hereby delegates (company/business/person) to handle all matters regarding the application, including correction of mistakes, official correspondences and the type approval certificate for controlled telecommunications RF device.  The delegated (company/business/person):  Uniform invoice no. (or personal ID no.):  Address of the delegated:  Please send the official copy of report, official letter and certificate to (company/business/person)： |

**Documents to be provided:**

|  |  |  |
| --- | --- | --- |
| 1. | User’s manual or instructions in traditional Chinese or English ……………………………………………… | ( ) |
| 2. | Specifications, catalogue or other document of proof in traditional Chinese or English …………………… | ( ) |
| 3. | Circuit diagram or circuit block diagram ……………………………………………………………………… | ( ) |
| 4. | Test report for device sample………………………………………………………………………………… | ( ) |
| 5. | 4”x6” color photographs of device sample, external power supply and accessories with scale; the manufacturer and model number shall be clearly visible; the photographs shall show all six (6) sides of the device ………………………………………………………………………………………………………… | ( ) |
| 6. | 4”x6” color photographs of interior of device sample and circuit board with scale, at least showing two (2) sides; the main components on the circuit board shall clearly identifiable…………………………………… | ( ) |
| 7. | Document of personal identification shall be provided for applicants of domestic natural person and document of proof of establishment for domestic juristic persons, non-juristic person groups or foreign manufacturers ………………………………………………………………………………………………… | ( ) |
| 8. | Other material(s) required by the competent authority for the purpose of review…………………………… | ( ) |
| 9. | Electronic file(s), including the materials mentioned in Subparagraphs 1 through 8………………………… | ( ) |

**The applicant hereby declares that the information provided above is true and agrees to be subject to all legal liability without objection should the information provided above contain any incorrect or false content.**

※The Application form for declaration of compliance for controlled telecommunications radio-frequency device and the documents mentioned above in Subparagraphs 1 through 8 shall be returned on issuing the declaration of compliance.

※For the application for declaration of compliance proposed by a domestic natural person, the applicant shall be 18 years old or older and submit the application at the certification body with the personal ID presented.

※For those who have granted the type approval certificate, the certificate may be withdrawn by the original certification body for the violation of Paragraphs 2 and 3, Article 22 of the Regulations Governing Compliance Approval for Controlled Telecommunications Radio-Frequency Devices.

Signature of person in charge or authorized manager:

(Company seal or agency seal is required for juristic persons)

**Table 3** **Application Form for Simplified Declaration of Compliance for Controlled Telecommunication Radio-Frequency Device**

Date:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Applicant** | | | | | | |
| □Domestic natural person | Name |  | | | | |
| Residence address |  | | | | |
| Personal ID no. |  | | | | |
| □Domestic juristic person | Company / business name |  | | | | |
| Business address |  | | | | |
| Uniform invoice no. |  | | | | |
| Person in charge or authorized manager |  | | □National | | Personal ID no.: |
| □Non-national | | Nationality: |
| Passport no.: |
| □Domestic non-juristic person group | Company / business name |  | | | | |
| Business address |  | | | | |
| Person in charge or authorized manager |  | | □National | | Personal ID no.: |
| □Non-national | | Nationality: |
| Passport no.: |
| **Contact information** | | | | | | |
| Contact person |  | | | | | |
| Address |  | | | | | |
| Email |  | | | | | |
| Tel. no. |  | | | | | |
| Fax no. |  | | | | | |
| **Device name** | | | | | | |
| Manufacturer |  | | Device name | |  | |
| Brand |  | | Model no. | |  | |
| Emission power |  | | Working frequency | |  | |
| Name of testing body or test lab |  | | Inspection or test report no. | |  | |

Signature of person in charge or authorized manager:

(Company seal or agency seal is required for juristic persons)

|  |  |
| --- | --- |
| * Letter of delegation   (not needed if no delegation)) | I, (company/business/person) that is applying for type approval certificate for controlled telecommunications RF device, hereby delegates (company/business/person) to handle all matters regarding the application, including correction of mistakes, official correspondences and the type approval certificate for controlled telecommunications RF device.  The delegated (company/business/person):  Uniform invoice no. (or personal ID no.):  Address of the delegated:  Please send the official copy of report, official letter and certificate to (company/business/person)： |

**Documents to be provided:**

|  |  |  |
| --- | --- | --- |
| 1. | User’s manual or instructions in traditional Chinese or English……………………………………………… | ( ) |
| 2. | Specifications, catalogue or other document of proof in traditional Chinese or English……………………… | ( ) |
| 3. | 4”x6” color photographs of device sample, external power supply and accessories with scale; the manufacturer and model number shall be clearly visible; the photographs shall show all six (6) sides of the device………………………………………………………………………………………………………… | ( ) |
| 4. | 4”x6” color photographs of interior of device sample and circuit board with scale, at least showing two (2) sides; the main components on the circuit board shall clearly identifiable…………………………………… | ( ) |
| 5. | Document of personal identification shall be provided for applicants of domestic natural person and document of proof of establishment for domestic juristic persons, non-juristic person groups or foreign manufacturers………………………………………………………………………………………………… | ( ) |
| 6. | Other material(s) required by the competent authority for the purpose of review…………………………… | ( ) |
| 7. | Electronic file(s), including the application form for simplified declaration of compliance for controlled telecommunications RF device and materials mentioned in Subparagraphs 1 through 6…………………… | ( ) |

**The applicant hereby declares that the information provided above is true and agrees to be subject to all legal liability without objection should the information provided above contain any incorrect or false content.**

※The Application Form for Simplified Declaration of Compliance for Controlled Telecommunication Radio-Frequency Device and the documents mentioned above in Subparagraphs 1 through 6 shall be returned on the issuing the declaration of compliance.

※For the application for simplified declaration of compliance proposed by a domestic natural person, the applicant shall be 18 years old or older and submit the application at the certification body with the personal ID presented.

※Article 16 of the Regulations Governing Compliance Approval for Controlled Telecommunications Radio-Frequency Devices specifies that simplified declaration of compliance **does not grant the authorized use** **of** the declaration of compliance label on the controlled telecommunications RF device or non-plug-and-play RF module (component) of the same manufacturer and model by others.

※For those who have granted the type approval certificate, the certificate may be withdrawn by the original certification body for the violation of Paragraphs 2 and 3, Article 22 of the Regulations Governing Compliance Approval for Controlled Telecommunications Radio-Frequency Devices.

Signature of person in charge or authorized manager:

(Company seal or agency seal is required for juristic persons)

**Table 4**  **Application Form for Step-by-Step Compliance Approval for Controlled Telecommunications Radio-Frequency Device**

Date:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Applicant** | | | | |
| □Domestic natural person | Name |  | | |
| Residence address |  | | |
| Personal ID no. |  | | |
| □Domestic juristic person | Company / business name |  | | |
| Business address |  | | |
| Uniform invoice no. |  | | |
| Person in charge or authorized manager |  | □National | Personal ID no.: |
| □Non-national | Nationality: |
| Passport no.: |
| □Domestic non-juristic person group | Company / business name |  | | |
| Business address |  | | |
| Establishment certificate issued by: |  | | |
| Person in charge or authorized manager |  | □National | Personal ID no.: |
| □Non-national | Nationality: |
| Passport no.: |
| □Foreign manufacturer | Company / business name |  | | |
| Business address |  | | |
| Person in charge or authorized manager |  | □National | Personal ID no.: |
| □Non-national | Nationality: |
| Passport no.: |
| **Contact information** | | | | |
| Contact person |  | | | |
| Address |  | | | |
| Email |  | | | |
| Tel. no. |  | | | |
| Fax no. |  | | | |
| **Device name** | | | | |
| Manufacturer |  | | | |
| Device name |  | | | |
| Brand |  | | | |
| Model no. |  | | | |
| Serial no. of device |  | | | |

Signature of person in charge or authorized manager:

(Company seal or agency seal is required for juristic persons)

|  |  |
| --- | --- |
| * **Letter of delegation**   **(not needed if no delegation))** | I, (company/business/person) that is applying for type approval certificate for controlled telecommunications RF device, hereby delegates (company/business/person) to handle all matters regarding the application, including correction of mistakes, official correspondences and the type approval certificate for controlled telecommunications RF device.  The delegated (company/business/person):  Uniform invoice no. (or personal ID no.):  Address of the delegated:  Please send the official copy of report, official letter and certificate to (company/business/person)： |

**Devices and documents to be provided:**

|  |  |  |
| --- | --- | --- |
| 1. | The controlled telecommunications radio-frequency device to be approved………………………………… | ( ) |
| 2. | User’s manual or instructions in traditional Chinese or English……………………………………………… | ( ) |
| 3. | Specifications in traditional Chinese or English; technical specifications, such as frequency and power output, shall be included……………………………………………………………………………………… | ( ) |
| 4. | Document(s) proving the source of the device……………………………………………………………… | ( ) |
| 5. | Document of personal identification shall be provided for applicants of domestic natural person and document of proof of establishment for domestic juristic persons, non-juristic person groups or foreign manufacturers………………………………………………………………………………………………… | ( ) |
| 6. | Other material(s) required by the competent authority for the purpose of review…………………………… | ( ) |
| 7. | Electronic file(s), including the application form for Step-by-Step Compliance Approval for controlled telecommunications radio-frequency device and materials mentioned in Subparagraphs 2 through 6……… | ( ) |

**The applicant hereby declares that the information provided above is true and agrees to be subject to all legal liability without objection should the information provided above contain any incorrect or false content.**

※The Application for Step-by-Step Compliance Approval for Controlled Telecommunications Radio-Frequency Device, the device mentioned in Paragraph 1 and the documents mentioned above in Subparagraphs 2 through 6 shall be returned on issuing the declaration of compliance.

※For the application for Step-by-Step Compliance Approval proposed by a domestic natural person, the applicant shall be 18 years old or older and submit the application at the certification body with the personal ID presented.

※For those who have granted the type approval certificate, the certificate may be withdrawn by the original certification body for the violation of Paragraphs 2 and 3, Article 22 of the Regulations Governing Compliance Approval for Controlled Telecommunications Radio-Frequency Devices.

Signature of person in charge or authorized manager:

(Company seal or agency seal is required for juristic persons)

**Table 5**  **Application Form for Compliance Approval for Controlled Telecommunications Radio-Frequency Device for Private Use**

Date:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Applicant** | | | | |
| □Natural person | Name |  | □National | Personal ID no.: |
| □Non-national | Nationality: |
| Passport no.: |
| Residence address |  | | |
| □Juristic person | Company / business name |  | | |
| Business address |  | | |
| Uniform invoice no. |  | | |
| Person in charge or authorized manager |  | □National | Personal ID no.: |
| □Non-national | Nationality: |
| Passport no.: |
| □Non-juristic person group | Company / business name |  | | |
| Business address |  | | |
| Establishment certificate issued by: |  | | |
| Person in charge or authorized manager |  | □National | Personal ID no.: |
| □Non-national | Nationality: |
| Passport no.: |
| **Contact information** | | | | |
| Contact person |  | | | |
| Address |  | | | |
| Email |  | | | |
| Tel. no. |  | | | |
| Fax no. |  | | | |
| **Device name** | | | | |
| Manufacturer |  | | | |
| Device name |  | | | |
| Brand |  | | | |
| Model no. |  | | | |
| Serial no. of device |  | | | |

Signature of person in charge or authorized manager:

(Company seal or agency seal is required for juristic persons)

|  |  |
| --- | --- |
| * Letter of delegation   (not needed if no delegation)) | I, (company/business/person) that is applying for type approval certificate for controlled telecommunications RF device, hereby delegates (company/business/person) to handle all matters regarding the application, including correction of mistakes, official correspondences and the type approval certificate for controlled telecommunications RF device.  The delegated (company/business/person):  Uniform invoice no. (or personal ID no.):  Address of the delegated:  Please send the official copy of report, official letter and certificate to (company/business/person)： |

**Device and documents to be provided:**

|  |  |  |
| --- | --- | --- |
| 1. | The controlled telecommunications radio-frequency device to be approved………………………………… | ( ) |
| 2. | Specifications in traditional Chinese or English; technical specifications, such as frequency and power output, shall be included……………………………………………………………………………………… | ( ) |
| 3. | Document(s) proving the source of the device……………………………………………………………… | ( ) |
| 4. | Document of personal identification shall be provided for applicants of domestic natural person and document of proof of establishment for juristic persons or non-juristic person groups……………………… | ( ) |
| 5. | Electronic file(s), including materials mentioned in Subparagraphs 2 through 4…………………………… | ( ) |

**The applicant hereby declares that the information provided above is true and agrees to be subject to all legal liability without objection should the information provided above contain any incorrect or false content.**

※The Application for Compliance Approval for Controlled Telecommunications Radio-Frequency Device for Private Use, the device mentioned in Paragraph 1 and the documents mentioned above in Subparagraphs 2 through 4 shall be returned on the issuing the declaration of compliance(private use approval).

※For the application for compliance approval for private use proposed by a domestic natural person, the applicant shall be 18 years old or older and submit the application at the certification body with the personal ID presented.

Signature of person in charge or authorized manager:

(Company seal or agency seal is required for juristic persons)

**Table 6** **Application Form for Renewal / Replacement of Type Approval Certificate for Controlled Telecommunications Radio-Frequency Device**

Date:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Applicant** | | | | | | | | |
| □Natural person | Name |  | | | □National | | Personal ID no.: | |
| □Non-national | | Nationality: | |
| Passport no.: | |
| Residence address |  | | | | | | |
| □Domestic juristic person | Company / business name |  | | | | | | |
| Business address |  | | | | | | |
| Uniform invoice no. |  | | | | | | |
| Person in charge or authorized manager |  | | | □National | | Personal ID no.: | |
| □Non-national | | Nationality: | |
| Passport no.: | |
| □Domestic non-juristic person group | Company / business name |  | | | | | | |
| Business address |  | | | | | | |
| Establishment certificate issued by: |  | | | | | | |
| Person in charge or authorized manager |  | | | □National | | Personal ID no.: | |
| □Non-national | | Nationality: | |
| Passport no.: | |
| □Foreign manufacturer | Company / business name |  | | | | | | |
| Business address |  | | | | | | |
| Person in charge or authorized manager |  | | | □National | | Personal ID no.: | |
| □Non-national | | Nationality: | |
| Passport no.: | |
| **Contact information** | | | | | | | | |
| Contact person |  | | | | | | | |
| Address |  | | | | | | | |
| Email |  | | | Tel. no. | |  | | |
| **Device name** | | | | | | | | |
| Manufacturer |  | | | Device name | |  | | |
| Brand |  | | | Model no. | |  | | |
| **Approval information** | | | | | | | | |
| Type of approval | □Type approval  □Step-by-step approval | | □Declaration of compliance  □Private use approval | | | | | □Simplified declaration of compliance |
| Approval label number or declaration of compliance number |  | | | | | | | |

Signature of person in charge or authorized manager:

(Company seal or agency seal is required for juristic persons)

|  |  |  |  |
| --- | --- | --- | --- |
| **Application for:** | | | |
| □Lost / damaged approval certificate | | | |
| □Changes in the information on the approval certificate | | □Change of manufacture | |
| □Change of applicant’s name or address | |
| □Continued use of original approval certificate by the surviving or new company due to the merger or spin-off of applicant’s company approved by the competent authority | |
| □Description of change: | |
| **Document(s) to be provided** | | | |
| For lost or damaged approval certificate or change of information | | | Application for renewal / replacement ( ) |
| For change of manufacturer | | | Application for renewal / replacement ( )  Document of proof for delegated device production ( )  Declaration that the device meets the technical specifications ( ) |
| For change of applicant’s name or address | | | Application for renewal / replacement ( )  The personal identification document shall be provided for applicants of domestic natural person and document of proof of establishment for juristic persons or non-juristic person groups ( ) |
| Continued use of original approval certificate by the surviving or new company due to the merger or spin-off of applicant’s company approved by the competent authority | | | Application for renewal / replacement ( )  Company or business registration certificate ( )  Letter of approval issued by the competent authority ( ) |
| * Letter of delegation   (not needed if no delegation)) | I, (company/business/person) that is applying for the renewal / replacement of type approval certificate for controlled telecommunications RF device, hereby delegates (company/business/person) to handle all matters regarding the application, including correction of mistakes, official correspondences and the type approval certificate for controlled telecommunications RF device.  The delegated (company/business/person):  Uniform invoice no. (or personal ID no.):  Address of the delegated:  Please send the official copy of report, official letter and certificate to (company/business/person)： | | |

**The applicant hereby declares that the information provided above is true and agrees to be subject to all legal liability without objection should the information provided above contain any incorrect or false content.**

※A natural person who applies for the renewal / replacement of type approval certificate shall present his personal ID at the certification body for the application.

Signature of person in charge or authorized manager:

(Company seal or agency seal is required for juristic persons)

**Table 7**   **Affidavit**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Purpose: application for the type approval certificate for controlled telecommunications radio-frequency device** | | | | |
| **Device name** | The applicant applies for the type approval certificate for controlled telecommunications radio-frequency device according to the Regulations Governing Compliance Approval for Controlled Telecommunications Radio-Frequency Devices, as follows: | | | |
| Device name | | Brand | Model no. |
|  | |  |  |
| **Matters of affidavit** | **Item** | **Description** | | |
| Cyber security | Declares not to declare qualification in a cyber-security test based on the qualification in the RF hardware function review for the type approval certificate for controlled telecommunications RF device. | | |
| □ Review material confidentiality  □ Not applicable | Declares that the product has not yet been displayed or sold in Taiwan or any foreign country; for confidentiality, the applicant declares confidentiality for the □Device name, □ brand and model, □ type approval certificate; □ photo(s) of appearance; □inspection or test report not including photos of interiors and circuit board; □ photos of external power supply and accessories of the controlled telecommunications RF device or non-plug-and-play RF module (component) in the said application;  For complete final product, □ brand and model; □ photos of appearance; and □ others: ; the confidentiality will not expire until: (date). In the case where the product is to be sold publicly during the confidentiality period, notice shall be given to the original certification body to cease the confidentiality prior to public sale. | | |
| □ Low-power RF device  □ Not applicable | Declares that every low-power RF device sold in the market is provided with a user’s manual or instructions in traditional Chinese, and that the contents of the user’s manual or instructions are provided and the qualification certificate issued by the certification body complies with the requirements set forth in 3.8 of the Technical Specifications for Low-Power Radio Frequency Material. | | |
| □ Wireless information transmission equipment  □Not applicable | Declares that the following are specified in the user’s manual or instructions in addition to the requirements set forth in 3.8 of the Technical Specifications for Low-Power Radio Frequency Material:  □ The operations of any nearby radar system shall not be compromised;  □ High-gain directional antenna is used only for fixed point-to-point systems. | | |
| □ Device requiring professional installation  □Not applicable | Declares that controlled telecommunications RF device that is provided with multiple power settings and can be coupled with antennas of different gain complies with the following:  1. It shall be installed and set up by a professional engineer and shall not be sold to general consumers directly;  2. The information shown in the previous subparagraph shall be included in the user’s manual and on the device body where it is clearly visible;  3. The user’s manual shall include all necessary information to guide the professional engineer through the correct installation and setup of the product. | | |
| □ Remotely controlled drone  □Not applicable | Declares that the following notifications are on the packaging:  1. No operating of object that may compromise flight safety in the vicinity of airport (including aerial drone photography and remotely controlled drone); for flight safety, it is prohibited to operate any object that may compromise flight safety within a certain distance of an airport (including aerial photography drone and remotely controlled drone); a violation is punishable of a fine of NT$300,000 to 1.5 million. For further information, visit the website of Civil Aeronautics Administration > [“Aviation Industry”](https://www.caa.gov.tw/Article.aspx?a=160&lang=1) > [“Drones”](https://www.caa.gov.tw/Article.aspx?a=188&lang=1) >  2. Letter of Civil Aeronautics Administration, no. Zhan Wu 1065009776 and dated May 09 2017. | | |
| □Wireless multimedia Set-top box  □Not applicable | 1. Declares that the manufacturer shown in the application form for type approval of controlled telecommunications radio-frequency device matches the one in the application for product certification registration or type approval to Bureau of Standards, Metrology and Inspection, MOEA, and that the wireless network multimedia set-top box or TV stick stated in the application form for type approval of controlled telecommunications RF device is not provided with any firmware containing any unlicensed audio and video program or channel or preloaded or downloaded links, such as APK. 2. Declares that we have not agency or distribution of China people, legal persons, organizations or other institutions, and we will not engage in OTT-TV and intermediate input services or related commercial services (such as "pre-loading" OTT TV application (app) from China) 3. Declares that every low-power RF device sold in the market that Warning(s) in traditional Chinese:「In order to respect intellectual property rights, do not access to unauthorized audiovisual programs and channels or install related firmware, APKs and other programs.」 shall be indicated on the body where it is highly visible. | | |
| □Tablets, smart TVs  □Not applicable | Declares that there is no agency or distribution by PRC Chinese, legal persons, organizations or other institutions engaged in OTT-TV and intermediate input services or related commercial services (such as "pre-loading" OTT TV application (app) from China) | | |
| □Statement of compliance  □Not applicable | □Declares that the requirements of technical specifications for controlled telecommunications radio-frequency devices are applicable to the said controlled telecommunications radio-frequency device;  □Declares that the requirements of technical specifications for controlled telecommunications radio-frequency devices are equivalently applicable to the said controlled telecommunications radio-frequency device;  □Declares that the device name, brand, model, specifications and test report in the documents provided match the device name in the application form;  □Declares that the permission to use the inspection or test report provided has been granted by the original applicant of the inspection or test report. | | |
| **The undersigned guarantees all of the above. In the case of any violation of above or any provisions of subparagraph 8, Paragraph 3, Article 22 of Regulations Governing Compliance Approval for Controlled Telecommunications Radio-Frequency Devices, without corrective action being undertaken within a prescribed period, the undersigned agrees to be subject the competent authority or original certification body to the withdrawal or cancellation of the certificate mentioned above and any consequential liability in the related event, with no objection.**  **The undersigned**  Name of company, business or domestic natural person:  Signature of person in charge or authorized manager:  Personal ID no. (nationality and passport no. for Non-national):  Business (or residence) address:  (Company seal or agency seal is required for juristic persons)  Date: | | | |

**Table 8 Type Approval Certificate for Controlled Telecommunications Radio-Frequency Device**

**Name of Certification Body**

**Type Approval Certificate for Controlled Telecommunications Radio-Frequency**

**Cert. no.: Type no. ○○ (code of competent authority or certification body)**

1. Applicant:

2. Address:

3. Manufacturer:

4. Device name:

5. Brand:

6. Model no.:

7. Emission power (electric field strength):

8. Working frequency:

Apply certification body seal here

9. Date of approval:

10. Approval label pattern: 

11. Warning or labeling requirement:

12. Special

statement:

Notes:

1. This type approval certificate is issued by (address: ＯＯＯＯＯＯ; telephone no.: ＯＯ), a certification body delegated by the competent authority.

2. The model shall be marked and approval label attached on a clearly visible part on the controlled telecommunications RF device according to the model and label pattern shown above, and the competent authority mark presented on the package box. For the final product, however, the model number of the final product and the type approval label mentioned above shall be provided on a clearly visible part of the body of the product, and the competent authority mark shown on the package box.

3. The manufacturing, importing or sale of the device shall be in accordance with the Telecommunications Management Act.

External power supply:

Accessory(s):

Antenna:

Remark: the device meets the requirements of the technical specifications of ＯＯ (ＯＯ).

**Date:Table 9 Declaration of Compliance for Controlled Telecommunications Radio-Frequency Device**

**Name of Certification Body**

**Declaration of Compliance for Controlled Telecommunications Radio-Frequency Device**

**Cert. no.: Compliance no. ○○ (code of competent authority or certification body)**

1. Applicant:

2. Address:

3. Manufacturer:

4. Device name:

5. Brand:

6. Model no.:

7. Emission power (electric field strength):

Apply certification body seal here

8. Working frequency:

9. Name of testing body:

10. Test report no.:

11. Registration date:

12. Declaration of compliance label pattern:   
13. Warning or labeling requirement:

14. Special statement:

Notes:

1. This declaration of compliance is issued by (address: ＯＯＯＯＯＯ; telephone no.: ＯＯ), a certification body delegated by the competent authority.

2. The model shall be marked and declaration label attached on a clearly visible part on the controlled telecommunications RF device according to the model and label pattern shown above, and the competent authority mark presented on the package box. For the final product, however, the model number of the final product and the type approval label mentioned above shall be provided on a clearly visible part of the body of the product, and the competent authority mark shown on the package box.

3. The manufacturing, importing or sale of the device shall be in accordance with the Telecommunications Management Act.

External power supply:

Accessory(s):

Antenna:

Remark: the device meets the requirements of the technical specifications of ＯＯ (ＯＯ).

**Date:**

**Table 10 Simplified Declaration of Compliance for Controlled Telecommunications Radio-Frequency Device**

**Name of Certification Body**

**Simplified Declaration of Compliance for Controlled Telecommunications Radio-Frequency Device**

**Cert. no.: Simplified no. ○○ (code of competent authority or certification body)**

1. Applicant:

2. Address:

3. Manufacturer:

Apply certification body seal here

4. Device name:

5. Brand:

6. Model no.:

7. Emission power (electric field strength):

8. Working frequency:

9. Registration date:

10. Declaration of compliance label pattern:

11. Warning or labeling requirement:

12. Special statement:

Notes:

1. This simplified declaration of compliance is issued by (address: ＯＯＯＯＯＯ; telephone no.: ＯＯ), a certification body delegated by the competent authority.

2. The model shall be marked and approval label attached on a clearly visible part on the controlled telecommunications RF device according to the model and label pattern shown above, and the competent authority mark presented on the package box. For the final product, however, the model number of the final product and the type approval label mentioned above shall be provided on a clearly visible part of the body of the product, and the competent authority mark shown on the package box.

3. The manufacturing, importing or sale of the device shall be in accordance with the Telecommunications Management Act.

External power supply:

Accessory(s):

Antenna:

Remark: the device meets the requirements of the technical specifications of ＯＯ (ＯＯ).

**Date:**

**Table 11 Compliance Approval Certificate for Controlled Telecommunications Radio-Frequency Device – Step-by-Step**

**National Communications Commission**

**Approval Certificate for Controlled Telecommunications Radio-Frequency Device**

**(Step-by-Step Compliance Approval)**

**Cert. no.: Step-by-Step no. ○○ (code of competent authority or certification body)**

1. Applicant:

2. Address:

3. Manufacturer:

4. Device name:

5. Brand:

6. Model./ Serial number:

7. Emission power (electric field strength):

Apply competent authority seal here

8. Working frequency:

9. Approval date:

10. Compliance approval label pattern: AAxxYYyyyZz

11. Warning or labeling requirement:

12. Special statement:

Notes:

1. The model shall be marked and approval label attached on a clearly visible part on the controlled telecommunications RF device according to the model and label pattern shown above, and the competent authority mark presented on the package box. For the final product, however, the model number of the final product and the type approval label mentioned above shall be provided on a clearly visible part of the body of the product, and the competent authority mark shown on the package box.

2. The manufacturing, importing or sale of the device shall be in accordance with the Telecommunications Management Act.

Remark: the device meets the requirements of the technical specifications of ＯＯ (ＯＯ).

**Date:**

**Table 12 Compliance Approval Certificate for Controlled Telecommunications Radio-Frequency Device for Private Use**

**National Communications Commission**

**Approval Certificate for Controlled Telecommunications Radio-Frequency Device (for Private Use)**

**Cert. no.: Private use no. ○○ (code of competent authority or certification body)**

1. Applicant:

2. Address:

Apply competent authority seal here

3. Manufacturer:

4. Device name:

5. Brand:

6. Model./ Serial number:

7. Emission power (electric field strength):

8. Working frequency:

9. Approval date:

10. Compliance approval label pattern: AAxxYYyyyZz

11. Warning or labeling requirement:

12. Special statement:

Notes:

1. The approval label shall be attached to a clearly visible part of the controlled telecommunications RF device according to the label pattern shown above.

2. The device is for private use only and not for sale or any commercial purpose. The manufacturing, importing or sale of the device shall be in accordance with the Telecommunications Management Act.

Remark: the device meets the requirements of the technical specifications of ＯＯ (ＯＯ).

**Date:**