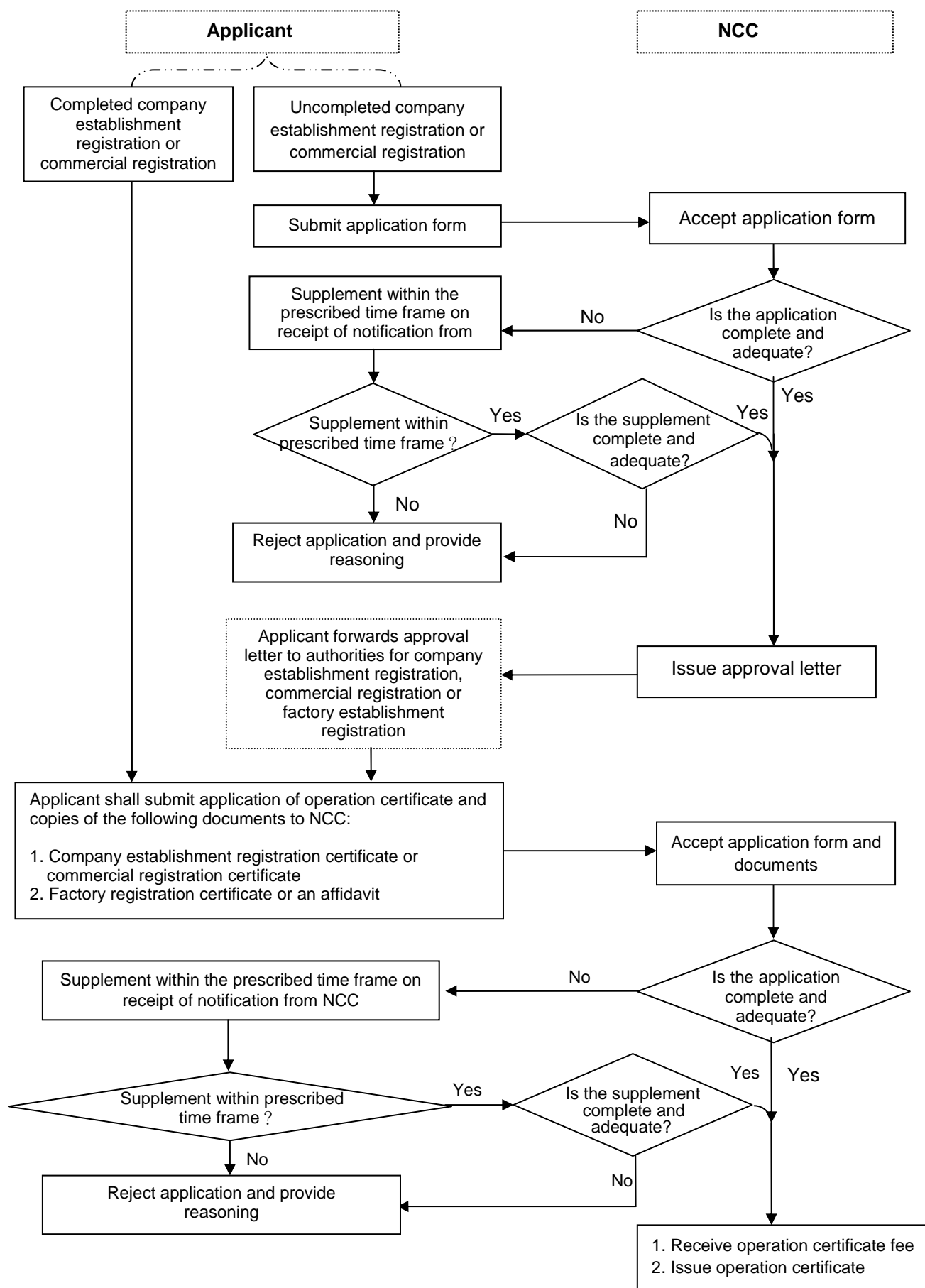
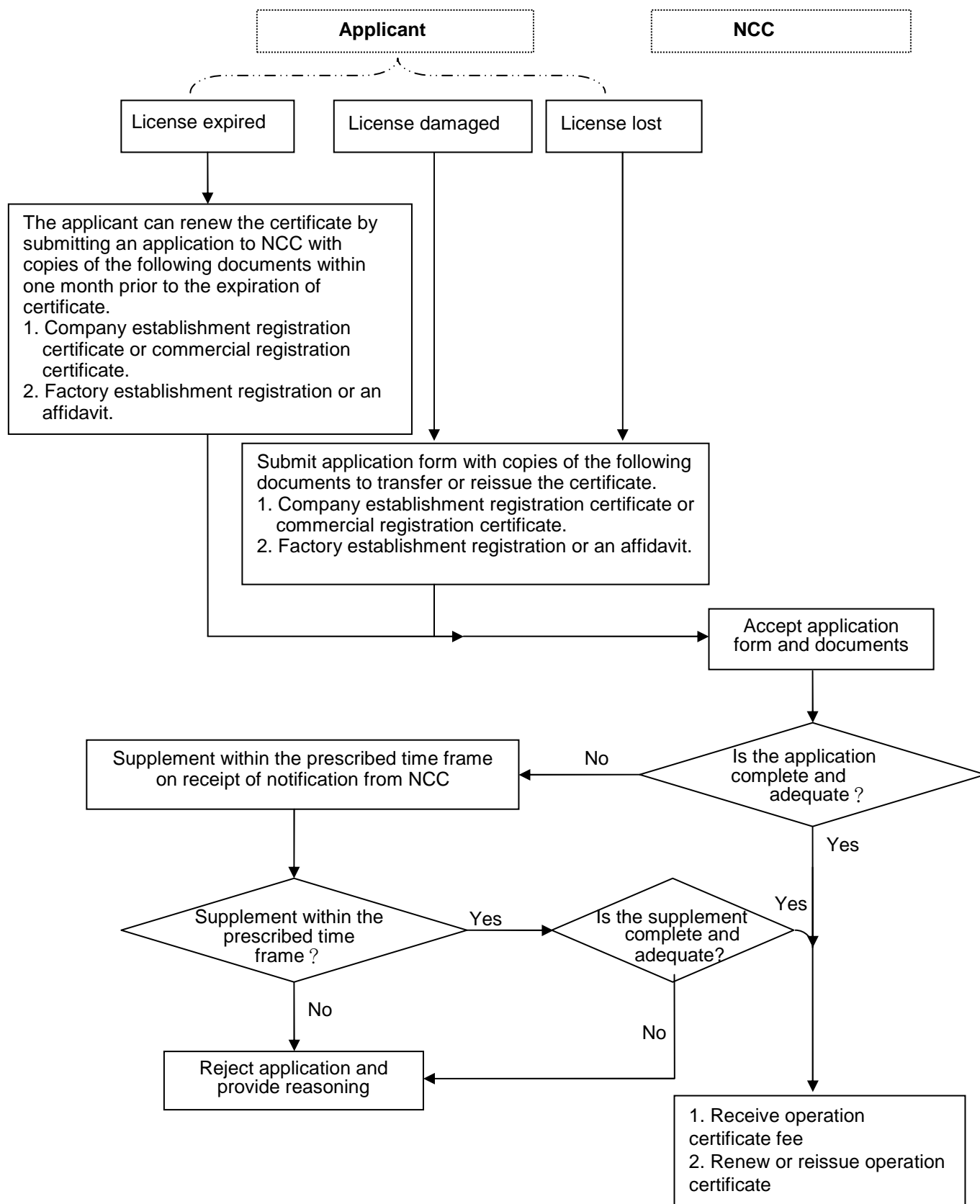


Attachment 1 Flowchart of application procedure for CTRFD operation certificate

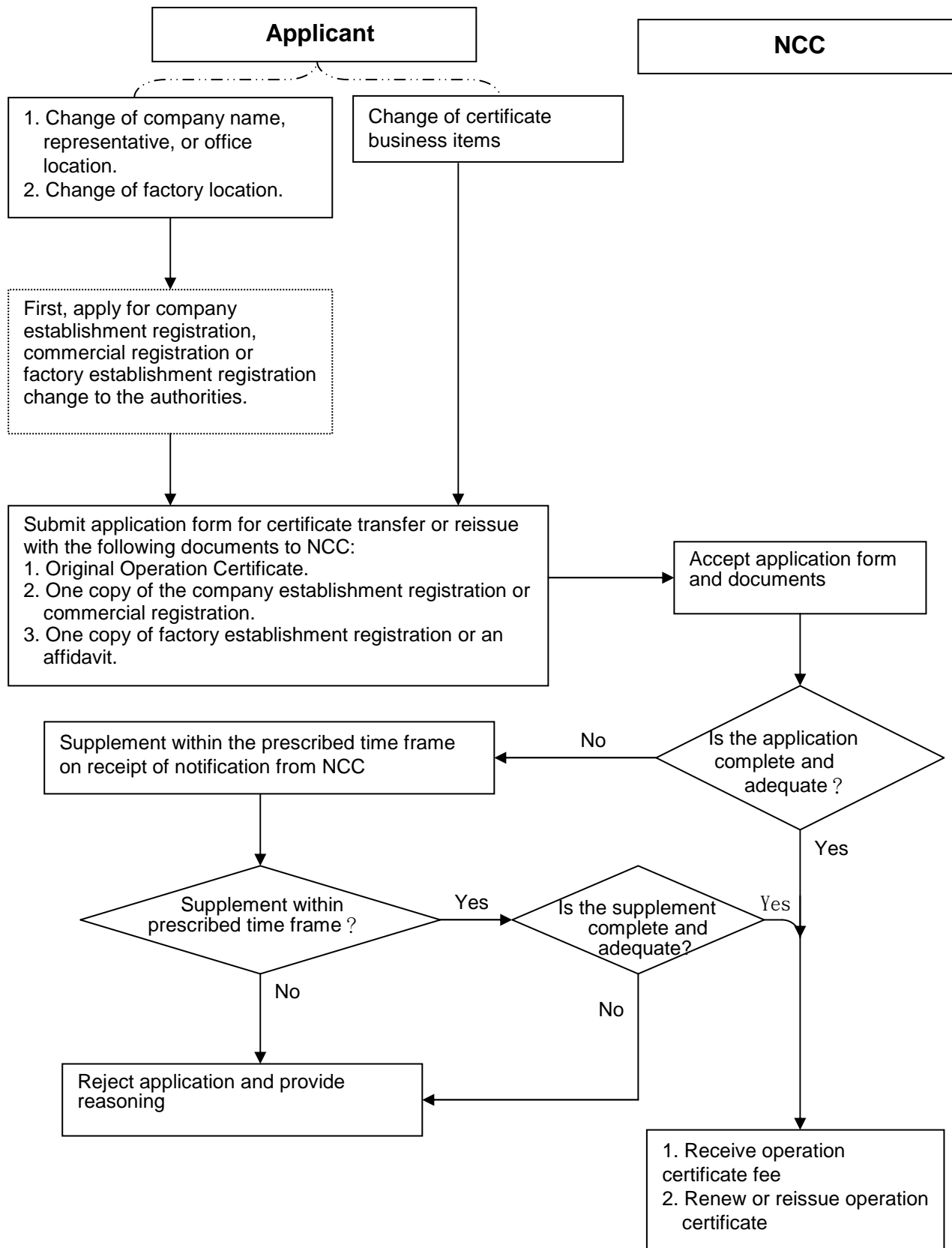


Flowchart of application procedure for CTRFD reissue of operation certificate



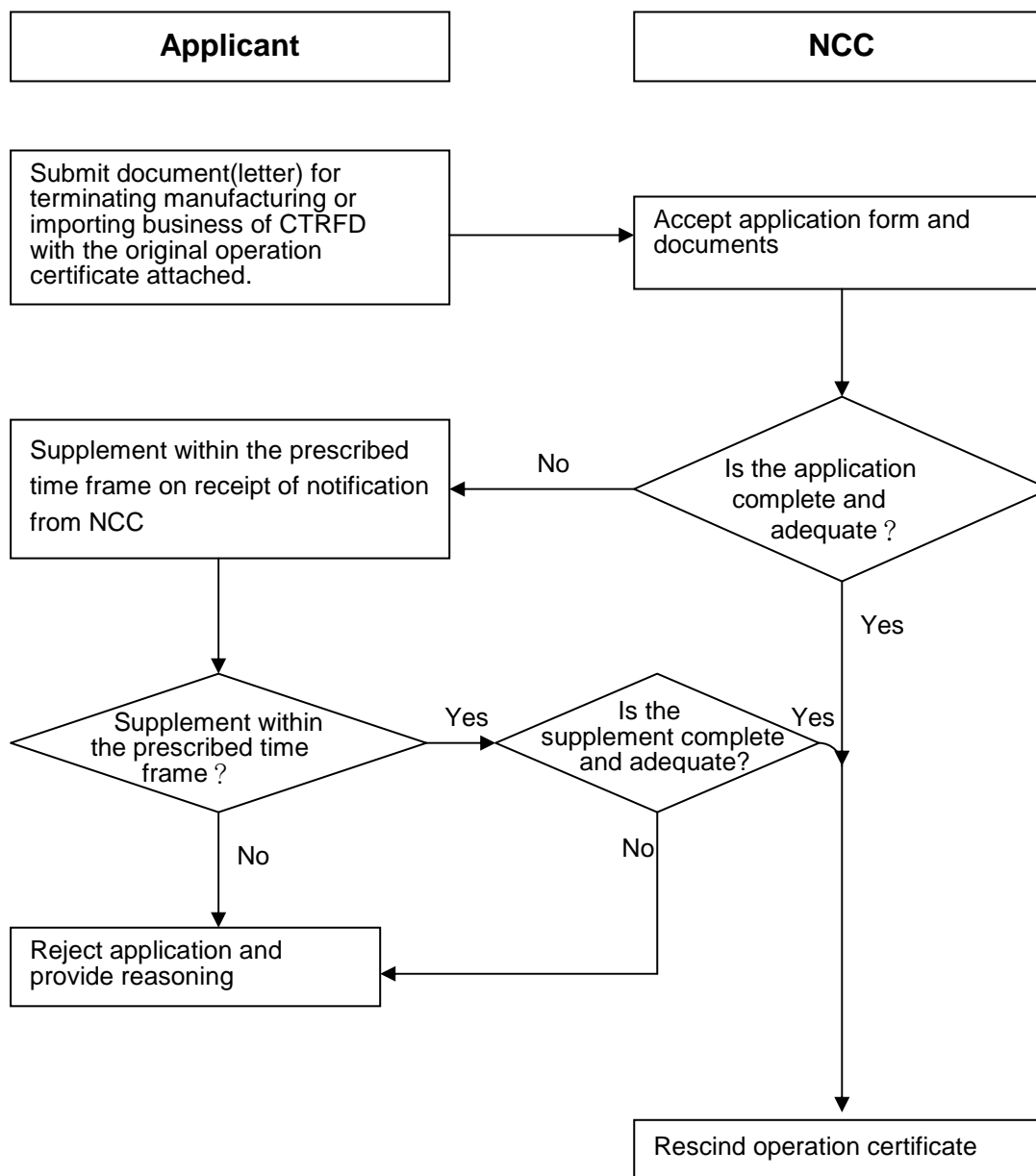
Attachment 3

Flowchart of application procedure for reissue or transfer of CTRFD operation certificate



Attachment 4

Flowchart of application procedure for terminating manufacturing or importing business of CTRFD



Attachment 5

Flowchart of application procedure for CTRFD import permit

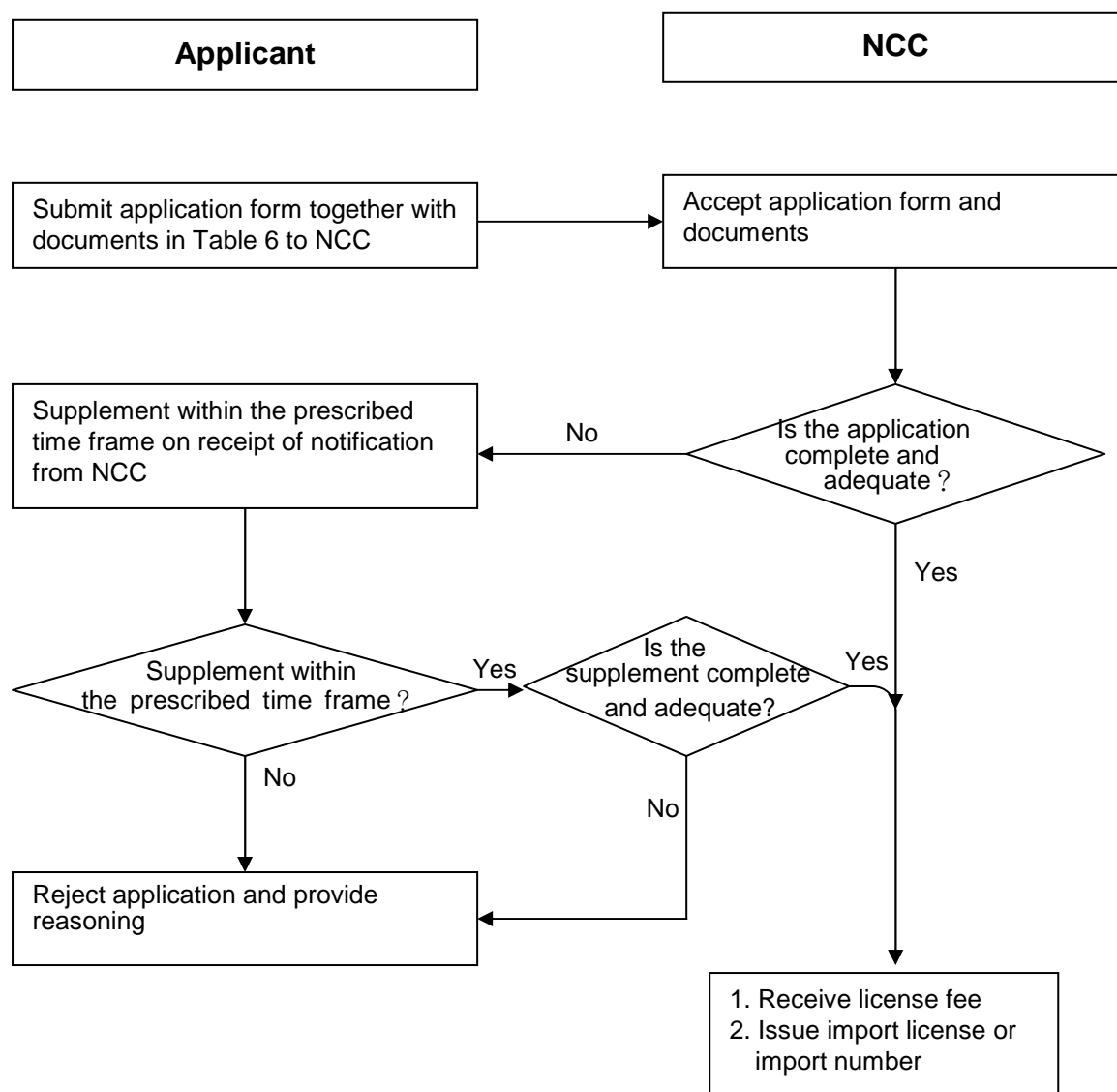


Table 1**Application form: CTRFD operation certificate**

Application date: /day /month /year

Applicant	Company name				(Company seal)	
	Company address					
	Representative	Name				
		Identification number				
		Domicile address				
	Contact person			Email		
	Telephone No.			Fax		
Deputy of Applicant	Company name				(Company seal)	
	Business account number					
	Company address					
	Representative	Name				
		Identification number				
		Domicile address				
	Contact person			Email		
	Telephone No.			Fax		
Certificate of Business items	<input type="checkbox"/> Manufacture items	Controlled telecommunications radio-frequency devices that shall be approved by National Communications Commission.				
	<input type="checkbox"/> Import items	Controlled telecommunications radio-frequency devices that shall be approved by National Communications Commission				
For official use only	Result: <input type="checkbox"/> Issue operation certificate. <input type="checkbox"/> Reason for refusal:					
	Department officer	Direct officer	Reviewer	Director		

Table 2**Application form: CTRFD operation certificate**

Application date : /day /month /year

Applicant	Company name				(Company seal)	
	Business account number					
	Company address					
	Representative	Name				
		Identification number				
		Domicile address				
	Contact person			Email		
Telephone No.			Fax			
Deputy of Applicant	Company name				(Company seal)	
	Business account number					
	Company address					
	Representative	Name				
		Identification number				
		Domicile address				
	Contact person			Email		
Telephone No.			Fax			
Application	New issuance	Certificate of Business items	<input type="checkbox"/> Manufacturing	Controlled telecommunications radio-frequency devices that shall be approved by National Communications Commission.		
			<input type="checkbox"/> Import	Controlled telecommunications radio-frequency devices that shall be approved by National Communications Commission.		
	Reissuance (Renewal)	<input type="checkbox"/> Expired <input type="checkbox"/> Lost <input type="checkbox"/> Damaged				
	Amendments to descriptions	Items		Descriptions		
<input type="checkbox"/> Manufacturer name <input type="checkbox"/> Representative <input type="checkbox"/> Certificate of Business items <input type="checkbox"/> Office location <input type="checkbox"/> Factory location						
Attached document	<input type="checkbox"/> One copy of company establishment registration or commercial registration. <input type="checkbox"/> One copy of factory establishment registration or an affidavit. <input type="checkbox"/> Original copy of the CTRFD operation certificate (for those with amendments).					
For official use only	Result: <input type="checkbox"/> Approve and issue the operation license. Fee: TWD_____ for license. License No:_____ Valid Date: /day /month /year <input type="checkbox"/> Reason for refusal:					
	Department officer		Direct officer		Reviewer	

Table 3**Affidavit**

Application date : /day /month /year

Purpose: Application for CTRFD operation certificate	
Company name	
Business account number	
Company address	
Location of factory	
Representative	Name
	Identification number
	Domicile address
<p>Declaration:</p> <p>The factory we own is not one that is required to obtain a factory registration certificate pursuant to LAW GOVERNING FACTORY ADMINISTRATION AND ASSISTANCE. Our factory falls under manufacturing that produces CTRFDs according to the classification C of STANDARD INDUSTRIAL CLASSIFICATION SYSTEM OF THE REPUBLIC CHINA published by the Directorate General of Budget Accounting and Statistics Executive Yuan and complies with other related regulations.</p> <p>Those who are determined by the municipal or county (city) government as exempt of factory registration shall attach the certificate of exemption issued by the municipal or county (city) government.</p> <p>I/We hereby declare that the above declaration to the best of my/our knowledge is true and correct.</p> <p>Signature/seal: (for corporate organizations, company seal and seal of the person-in-charge or government organization shall be attached)</p> <div style="text-align: center; margin-top: 100px;"> <div style="display: inline-block; width: 30%; text-align: center;">/Day</div> <div style="display: inline-block; width: 30%; text-align: center;">/Month</div> <div style="display: inline-block; width: 30%; text-align: center;">/Year</div> </div>	

Attachment 4**Application for CTRFD Import Permit**

Application date: /day /month /year

Applicant	<input type="checkbox"/> Natural Person	Name				
		ID or passport number				
		Residential address				
	<input type="checkbox"/> Corporate Organization	Name				
		Business account number				
		Company address (or residential address):				
		Person-in-charge				
		ID or passport number				
	<input type="checkbox"/> Non-corporate Organization	Name				
		Unit that issues the establishment certificate.				
		Address				
		Person-in-charge				
		ID or passport number				
	Deputy Applicant	<input type="checkbox"/> Natural Person	Name			
			ID or passport number			
Residential address						
<input type="checkbox"/> Corporate Organization		Name				
		Business account number				
		Company address (or residential address):				
		Person-in-charge				
		ID or passport number				
<input type="checkbox"/> Non-corporate Organization		Name				
		Unit that issues the establishment certificate.				
		Address				
		Person-in-charge				
		ID or passport number				
Contact Information		Contact person			Telephone No.	
		E-mail			Fax	
	Address					

List of imported CTRFDs	Origin of the devices: from _____ to _____.						
	Item	Device name	Brand	Model	Operation frequency	Transmit power	Quantity
	1						
	2						
	3						
	<input type="checkbox"/> Import of personal-use mobile wireless telecommunications terminal equipment (TTE), client device with only WiFi and Bluetooth functionality (no AP), and low-power radio-frequency devices (LPD) with only Bluetooth functionality shall be not subject to filling the operation frequency and transmission power. <input type="checkbox"/> CTRFDs that are imported for export after the certification, reproduction, maintenance or assemblage shall be not subject to the type approval and recognition of inspection in accordance with Paragraph 3 of Article 49 of Telecommunications Act. Therefore, their power and frequency may not be in compliance with relevant technical specifications. <input type="checkbox"/> CTRFDs that comply with technical specifications of low-power radio frequency devices and wireless telecommunications terminal equipment do require a radio station license. When importing aforesaid devices for R&D, testing and display, they shall not be subject to type approval and recognition of inspection in accordance with Paragraph 3 of Article 49 of Telecommunications Act. Therefore, the devices' power and frequency may not be in compliance with relevant technical specifications.						
Attached Documents	<input type="checkbox"/> Product catalogue or specification or related documents <input type="checkbox"/> Appointment Letter <input type="checkbox"/> Affidavit <input type="checkbox"/> Foreign flag-flying registry certificates, sale and purchase contracts <input type="checkbox"/> Personal-use affidavit <input type="checkbox"/> Amateur operator licenses <input type="checkbox"/> Personal identification document of natural person, or establishment certificate of corporate or non-corporate organization <input type="checkbox"/> Others <input type="checkbox"/> Operation certificate and certificate number (No. _____) <input type="checkbox"/> Original export declaration form and number <input type="checkbox"/> Radio station establishment permit document and document number (No. _____) <input type="checkbox"/> Special program authorization document and document number (No. _____) <input type="checkbox"/> Type approval certificate and Doc certificate (approval No: _____)						

I/We hereby declare that the above declaration to the best of my/our knowledge is true and correct. If there is any false or untrue information, I/we will be liable for all obligations without any objection.

Applicant (signature and seal):

Person-in-charge (signature and seal):

Deputy Applicant (signature and seal):

Person-in-charge of Deputy Applicant (signature and seal):

✳For corporate organizations, company seal and seal of the person-in-charge or government organization shall be attached).

(To be completed by NCC)

Application results (to be completed by the unit that accepts the application)			
<input type="checkbox"/> Agree. The CTRFD import permit or permit number shall be issued. TWD_____ fee for the issuance; permit number : _____ <input type="checkbox"/> Disagree and reject the application. Reason(s):			
Department officer	Direct officer	Reviewer	Director

Attachment 5

List of required documents for CTRFD import permit application

Item	Device Category	Documents	Note
1	Mobile satellite earth station or small satellite earth station, or amateur wireless devices that are imported for sales (Subparagraph 3 and 4 of Paragraph 1 of Article 17 of the Regulations)	1. Import permit application form. 2. Operation certificate. 3. Product catalogue or specification, or related documents. 4. Type approval certificate, Doc certificate, establishment permit document or special program authorization document.	Descriptions 1, 2 and 5.
2	Controlled telecommunications radio-frequency devices for ships flying a foreign flag or exporting; the devices are imported for sales (Subparagraph 5 of Paragraph 1 of Article 17 of the Regulations)	1. Import permit application form. 2. Operation certificate. 3. Product catalogue or specification, or related documents. 4. Foreign flag-flying registry certificates, sale and purchase contracts or special program authorization document.	Descriptions 1, 2 and 5.
3	Foreign manufactured CTRFDs that are shipped again or shipped back (Subparagraph 1 of Paragraph 1 of Article 19 of the Regulations)	1. Import permit application form. 2. Personal identification document of natural person, or establishment certificate or operation certificate of corporate or non-corporate organization. 3. Product catalogue or specification, or related documents. 4. Original export declaration form.	Descriptions 1, 2 and 4.
4	CTRFDs that are imported for certification (Subparagraph 2 of Paragraph 1 of Article 19 of the Regulations)	1. Import permit application form. 2. Personal identification document of natural person, or establishment certificate or operation certificate of corporate or non-corporate organization. 3. Product catalogue or specification, or related documents. 4. Affidavit.	Descriptions 1, 2 and 6.
5	CTRFDs that are imported for display, R&D, testing and export after reproduction, maintenance or assembling (Subparagraph 3 to 4 of Paragraph 1 of Article 19 of the Regulations)	1. Import permit application form. 2. Establishment certificate or operation certificate of corporate or non-corporate organization. 3. Product catalogue or specification, or related documents. 4. Affidavit.	Descriptions 1, 2 and 6.
6	A maximum of ten wireless telecommunications terminal equipment (TTE) or low-power radio-frequency devices (LPD) that are imported for personal-use; mobile satellite earth station and small satellite earth station are excluded) (Subparagraph 5 of Paragraph 1 of Article 19 of the Regulations)	1. Import permit application form. 2. Product catalogue or specification, or related documents. 3. Personal identification document of natural person, or establishment certificate of corporate or non-corporate organization. 4. Personal-use affidavit.	Descriptions 1 to 3.
7	A maximum of two amateur mobile radio stations that are imported for personal-use (Subparagraph 6 of Paragraph 1 of Article 19 of the Regulations)	1. Import permit application form. 2. Product catalogue or specification, or related documents. 3. Amateur operator licenses. 4. Affidavit.	Descriptions 1 to 3.
8	General CTRFDs (those that are excluded from Paragraph 1 to 7)	1. Import permit application form. 2. Personal identification document of natural person, or establishment certificate or operation certificate of corporate or non-corporate organization. 3. Product catalogue or specification, or related documents. 4. System setup permit, network construction permit, radio station establishment permit or special program authorization document.	Descriptions 1, 2 and 5.

Descriptions:

1. All photocopies shall, according to the identity of applicant, be attached with the seal of company/ government organization, or signature.
2. The Applicant may download the product brand/model information (frequency and power setting shall be included) from the manufacturer or distributor's website. The said information may replace product catalogue or specification, or related documents.
3. Where the imported CTRFD has an identical brand and model with the CTRFD that has been approved and recognized by NCC or its commissioned certification body, the application shall not be subject to providing the product catalogue or specification, or related documents.
4. Where the Applicant fails to fill the "Attached Document" with complete information, or the exporter is not identical with the Applicant of returned shipment / re-import on the export declaration form, it shall adhere to application procedures of item 8 "equipment".
5. CTRFDs with an import application under a special program authorization are shall not be subject to the requirement of attaching product catalogue or specification, or related documents.
6. CTRFDs that are imported for export after the certification, reproduction, maintenance or assemblage are shall not be subject to the type approval and recognition of inspection in accordance with Paragraph 3 of Article 49 of Telecommunications Act. Therefore, their power and frequency may not be in compliance with relevant technical specifications. Also, CTRFDs comply with technical specifications of low-power radio frequency devices and wireless telecommunications terminal equipment do require radio station license. When importing aforesaid devices for R&D, they shall not be subject to testing and display, type approval and recognition of inspection in accordance with Paragraph 3 of Article 49 of Telecommunications Act. Therefore, the devices' power and frequency may not be in compliance with relevant technical specifications.

Attachment 6**Affidavit**

Purpose: applying for CTRFD import permit			Import certificate No. _____.		
Applicant	<input type="checkbox"/> Natural Person	Name			
		ID or passport number			
		Residential address			
	<input type="checkbox"/> Corporate Organization	Name			
		Business account number			
		Company address (or residential address):			
		Person-in-charge			
		ID or passport number			
	<input type="checkbox"/> Non-corporate Organization	Name			
		Unit that issues the establishment certificate			
		Address			
		Person-in-charge			
ID or passport number					
Contact Information	Contact person		Telephone number		
	Address				
	E-mail		Fax		
Descriptions	The applicant applies for importing the following CTRFD(s) in accordance with Administrative Regulations on the Controlled Telecommunications Radio-Frequency Devices:				
	Item	Device name	Brand	Model	Quantity
	1				
	2				
	3				
	Use		Following Measures		
	<input type="checkbox"/> For certification <input type="checkbox"/> R&D, testing or display <input type="checkbox"/> Export after reproduction, maintenance or assemblage before exporting the devices		The device(s) will be shipped back / exported before _____ (dd/mm/yyyy) or be destroyed under the surveillance of NCC in accordance with Paragraph 3 of Article 19 of Administrative Regulations on the Controlled Telecommunications Radio-Frequency Devices.		
	<input type="checkbox"/> Amateur mobile radio station imported for amateur (personal-use).		The amateur mobile radio station permit shall be acquired within three months after the issuance of the import permit in accordance with Paragraph 4 of Article 19 of Administrative Regulations on the Controlled Telecommunications Radio-Frequency Devices.		
	I/We hereby declare that the above declaration to the best of my/our knowledge is true and correct. If there is any false or untrue information, I/we will be liable for all obligations without any objection.				
	Signature and seal: (for corporate organizations, company seal and seal of the person-in-charge or government organization shall be attached)				
Date: _____ (dd/mm/yyyy)					

Letter of Appointment

To
National Communications Commission

I/We hereby appoint (name of the appointee or unit) to apply for _____; the appointee shall undertake the responsibility of all conduct.

Appointer (name of the person or unit):

Representative: signature and seal
(for corporate organizations, company seal and seal of the
person-in-charge or government organization shall be attached)

Business account number (Identification number or passport number):

Company address (or residential address):

Telephone number:

Appointee (name of the person or unit): signature and seal
(for corporate organizations, company seal and seal of the
person-in-charge or government organization shall be attached)

Business account number (Identification number or passport number):

Company address (or residential address):

Telephone number:

Date: (dd/mm/yyyy)

Attachment 8**Personal-Use Affidavit**

Purpose: The import of wireless telecommunications terminal equipment or low-power radio-frequency devices, except for mobile satellite earth station or small satellite earth station.

Applicant	<input type="checkbox"/> Natural Person	Name					
		ID or passport number					
		Residential address					
	<input type="checkbox"/> Corporate Organization	Name					
		Business account number					
		Company address (or residential address):					
		Person-in-charge					
	<input type="checkbox"/> Non-corporate Organization	ID or passport number					
		Name					
		Unit that issues the establishment certificate.					
		Company address (or residential address):					
		Person-in-charge					
		ID or passport number					
Contact Information	Contact person		Telephone number				
	Address						
	E-mail		Fax				
Descriptions	The Applicant has, in accordance with Administrative Regulations on the Controlled Telecommunications Radio-Frequency Devices, applied for importing the following CTRFD(s) that are in compliance with technical specifications stipulated by NCC. The aforesaid devices are only for the purpose of personal-use and will not be sold or used for other business purposes:						
	Item	Device name	Brand	Model	Operation frequency	Transmit power	Quantity
	1						
	2						
	<p>I/We hereby declare that the above declaration to the best of my/our knowledge is true and correct. If there is any false or untrue information, I/we will be liable for all obligations without any objection.</p> <p>Signature and seal: (for corporate organizations, company seal and seal of the person-in-charge or government organization shall be attached)</p> <p>Date: (dd/mm/yyyy)</p>						
Note	<p>※Import of personal-use mobile wireless telecommunications terminal equipment (TTE), client device with only WiFi and Bluetooth functionality (no AP), and low-power radio-frequency devices (LPD) with only Bluetooth are not subject to filling the operation frequency and transmission power.</p> <p>※According to Paragraph 3 of Article 49 of Telecommunications Act, CTRFD (low-power radio-frequency devices) without type approval and recognition of inspection must not be produced, imported, sold or public displayed. Those in violation of this regulation shall be imposed with a penalty of TWD100,000 to TWD500,000 as prescribed in Subparagraph 10 of Paragraph 1 of Article 65 of the same Act.</p> <p>※According to Paragraph 1 of Article 42 of Telecommunications Act, The telecommunications terminal equipment for connection to the telecommunications machinery and line facilities of a Type I telecommunications enterprise shall conform to technical specifications, and be certified and approved before import and sale. Those in violation of this regulation shall be imposed with a penalty of TWD30,000 to TWD100,000 as prescribed in Subparagraph 3 of Paragraph 1 of Article 67 of the same Act.</p> <p>※When importing Personal Locator Beacon (PLB) for the purpose of personal-use, it is necessary to register the device identification code, contact number of the contact person and emergency contact person and other relevant information at Maritime Port Bureau, Ministry of Transportation and Communications. The same procedure shall be undertaken should the device become damaged, replaced or no longer in use, or when there is a change to the registered information.</p>						